

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON JUNE 9, 2008
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Teresa Barth, Chair Person

Dave Roberts, Vice Chair

A Meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, June 9, 2008, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Person Barth called the meeting to order at 9:05 a.m.

2. ROLL CALL

Directors Present:

Teresa Barth
Maggie Houlihan
Thomas M. Campbell

Absent:

Dave Roberts

Others Present:

General Manager
Assistant General Manager
Finance Manager
Administrative Services Coordinator
Administrative Assistant
Accounting Technician
SEJPA Counsel:
Procopio, Cory, Hargreaves & Savitch
City of Encinitas, Director of Public Works
City of Encinitas,
Public Works Management Analyst
City of Solana Beach, City Manager
City of Solana Beach,
Director of Engineering/Public Works

Michael T. Thornton
Tish Berge
Greg Lewis
Chris Marois
Monica Blake
Carrie Cook

Greg Moser
Larry Watt

Bill Wilson
David Ott

Mohammad "Mo" Sammak

3. PLEDGE OF ALLEGIANCE

Board Member Houlihan led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None.

5. PRESENTATION OF AWARDS

None.

6. CONSENT CALENDAR

Board Member Houlihan requested that Agenda Item No. 7: Approval of Minutes for the May 12 and 19 Meetings be pulled with approval from the Board

Moved by Board Member Campbell and seconded by Board Member Houlihan to approve the Consent Calendar with the following vote of approval:

AYES: Barth, Campbell, and Houlihan
NOES: None
ABSENT: Roberts
ABSTAIN: None

Consent calendar:

- Agenda Item No. 8 Approval for Payment of Warrants and Monthly Investment Report
- Agenda Item No. 9 San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
- Agenda Item No. 10 San Elijo Joint Powers Authority Recycled Water Program – Monthly Status Report
- Agenda Item No. 11 Approve CalPERS Resolution to Amend Contract – Final Year Compensation
- Agenda Item No. 12 Award of Annual Supplies and Services Contracts for San Elijo Water Reclamation Facility
- Agenda Item No. 13 Approve Amended Resolution 2008-06 Entitled “A Resolution of the Board of Directors of the San Elijo Joint Powers Authority Adopting Salary and Benefits for Fiscal Years 2008-09 and 2009-10”

14. ITEMS REMOVED FROM CONSENT CALENDAR

Agenda Item No. 7 Approval of Minutes for the May 12 and 19, 2008 Meetings.

Board Member Houlihan proposed edits to the May 12, 2008 SEJPA Board Meeting Minutes for Agenda Item No. 12, Resolution No. 2008-03, to clarify the General Counsel’s recommendation, and a minor edit to Agenda Item 16, General Counsel’s Report.

Board Member Houlihan moved to amend Minutes for the May 12, 2008 meeting, as proposed and approved by the following vote of approval:

AYES: Barth, Campbell and Houlihan
NOES: None
ABSENT: Roberts
ABSTAIN: None

15. SAN ELIJO OCEAN OUTFALL 2007-08 ANNUAL INSPECTION REPORT

The Assistant General Manager, Tish Berge, reported that Merkel and Associates (Merkel) performed the San Elijo Ocean Outfall 2007-08 Annual Inspection and found the San Elijo Ocean Outfall to be in excellent overall condition. Merkel recommended a maintenance program to include removing debris adjacent to the ocean outfall structure, including a railroad-car wheel; clearing eight blocked diffuser ports; and replacing cathodic anodes during future inspections. It was also suggested that a rapid-response inspection be performed after high surf or earthquakes to identify damage.

The Board thanked the staff for the presentation and requested that the next annual report presentation include visuals of the inspection.

Moved by Board Member Houlihan, seconded by Board Member Campbell to accept the San Elijo Ocean Outfall Year 2007-08 Annual Inspection Report prepared by Merkel & Associates, Inc., by the following vote of approval:

AYES: Barth, Campbell and Houlihan
NOES: None
ABSENT: Roberts
ABSTAIN: None

16. ADOPTION OF THE SAN ELIJO JOINT POWERS AUTHORITY FISCAL YEAR 2008-09 BUDGET, INVESTMENT POLICY, AND APPOINTMENT OF SEJPA TREASURER

The Finance Manager, Greg Lewis, presented the San Elijo Joint Powers Authority Fiscal Year 2008-09 Budget and Resolution No. 2008-09, Resolution Approve the San Elijo Joint Powers Authority Investment Policy and Guidelines and Appointment of SEJPA Treasurer. Mr. Lewis reported that the budget was initially publicly presented at the May 12, 2008 Board Meeting and no additional comments or recommendations have been received.

The Finance Manager stated that each year the Board appoints a Treasurer for the SEJPA at the same time it adopts the investment policy. He reported the Board had appointed the Finance Manager as SEJPA Treasurer last year. Also, the Finance Manager noted that there were no changes to the investment policy being presented for adoption.

Moved by Board Member Houlihan, seconded by Board Member Campbell to Adopt the Fiscal Year 2008-09 Budget for the San Elijo Joint Powers Authority utilizing Resolution No. 2008-09, entitled Resolution Approving the San Elijo Joint Powers Authority Operating and Capital Improvement Budgets for Fiscal Year 2008-09; and

Adopt the San Elijo Joint Powers Authority Investment Policy and Guidelines and appoint Greg Lewis as the SEJPA Treasurer utilizing Resolution No. 2008-09, entitled Resolution Approving the San Elijo Joint Powers Authority Investment Policy and Guidelines and Appointment of SEJPA Treasurer by the following vote of approval:

AYES: Barth, Campbell and Houlihan
NOES: None
ABSENT: Roberts
ABSTAIN: None

17. AUTHORIZATION OF SEJPA BOARD MEMBERS ATTENDANCE AT THE CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) 2008 ANNUAL CONFERENCE

The General Manager reported that the California Association of Sanitation Agencies 2008 Conference this year would be held in Monterey, California from August 20th through the 23rd. This conference provides presentations of interest to board members and managers of wastewater and recycled water agencies.

Moved by Board Member Houlihan, seconded by Board Member Campbell to approve the SEJPA Board Members attend the CASA 2008 Annual Conference in Monterey by the following vote of approval:

AYES: Barth, Campbell and Houlihan
NOES: None
ABSENT: Roberts
ABSTAIN: None

18. ASSEMBLY BILL 2270 – RECYCLED WATER USE

The General Manager advised that Assembly Bill (AB) 2270 is an act to amend the Water Code to encourage water recycling statewide. AB 2270 includes legislation that would authorize local agencies to take action to control residential salinity inputs, including water softeners, which are negatively impacting recycled water efforts. AB 2270 would grant local agencies that maintain a community sewer system the authority to enact an ordinance to control residential salinity inputs to protect the quality of the waters of the state. AB 2270 is supported by many water and wastewater districts as well as by industry organizations such as California Association of Sanitation Agencies, WaterReuse Association, Association of California Water Agencies, and the Southern California Alliance of Publicly Owned Treatment Works. Staff recommends Board authorization to support AB 2270 and requests approval for the Board Chair to sign a letter of support.

Moved by Board Member Campbell, seconded by Board Member Houlihan to approve the letter of support for AB 2270 and authorize Board Chair to sign the letter on behalf of the SEJPA. Motion carried with the following vote of approval:

AYES: Barth, Campbell and Houlihan
NOES: None

ABSENT: Roberts
ABSTAIN: None

19. GENERAL MANAGER'S REPORT

The General Manager reported that the SEJPA received notice from the Regional Water Quality Control Board (Regional Board) regarding three National Pollutant Discharge Elimination System permit violations that occurred in 2006 and 2007. The three violations were self-reported, two of which were the result of plant upsets, and the third was due to equipment failure. The General Manager reported that the SEJPA is taking action to improve the treatment process and has committed more than \$1.1 million as part of the Performance Optimization of the Activated Sludge System Project to address process limitation or deficiencies that were at the core of the cause for the violations. Staff will meet with the Regional Board to advise that the SEJPA is committed to making improvements to avoid future violations in hopes of recouping the \$9,000 permit violation fee.

The General Manager gave an update on new recycled water customers and reported that the Saint Andrews's Episcopal Church on Balour Drive has completed their retrofit from potable to recycled water for the majority of their landscape. Staff is currently working with the San Dieguito Academy and the Sunset Continuation School to convert their landscape to recycled water.

Board Member Campbell asked what impact drought conditions would have on the plant. The General Manager reported that for wastewater, drought conditions can cause lower flow into the plant and that the strength of the wastewater can increase. For recycled water, several new potential customers have expressed interest in recycled water including Homeowner Associations (HOA's) near Flower Hill, Olivenhain Municipal Water District, and HOA's in the Quail Gardens areas as well as expanded use at the Del Mar Fairgrounds. He added that the County Water Authority has begun an aggressive advertising campaign to increase the public's awareness for the need to conserve water.

The General Manager reported that the SEJPA is supporting the City of Solana Beach in their pursuit of federal grant funding for their sanitary sewer infrastructure improvements. The SEJPA has written letters to Senators Feinstein and Boxer, and Congressman Bilbray outlining the regional importance of sewer infrastructure improvements and requested their support for federal funding.

The General Manager invited the Board Members to the Staff Appreciation Day on July 14th immediately following the Board meeting.

20. GENERAL COUNSEL'S REPORT

Counsel Greg Moser reported that the cities of Encinitas and Solana Beach adopted the Restatement of Agreement Between Cardiff Sanitation District and Solana Beach Sanitation District Establishing the San Elijo Joint Powers Authority at their respective Council meetings held on May 28, 2008.

21. BOARD MEMBER COMMENTS

Board Member Houlihan reported that the SEJPA is now a member of the Escondido Creek Watershed Alliance (ECWA) and thanked the General Manager for his efforts on it. The SEJPA will request that ECWA consider supporting replacement or improvement of sanitary sewer infrastructure that is in, or adjacent to, the San Elijo Lagoon. Board Member Houlihan mentioned that the Encinitas Wastewater Department new modular office unit should be constructed shortly and will be ready for a walk through by the July SEJPA Board meeting. She requested that the Ad-Hoc Committee for the General Manager performance review be placed on the July agenda as a Closed Session item.

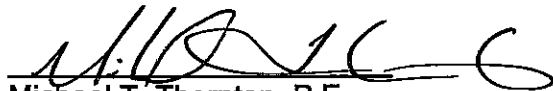
22. CLOSED SESSION

None.

19. ADJOURNMENT

The Board adjourned at 9:40 a.m. The next Board meeting will be held on Monday, July 14, 2008, followed by SEJPA's annual Staff Appreciation Day.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager