

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON MARCH 8, 2010
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Maggie Houlihan, Chair

Tom Campbell, Vice Chair

A Meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, March 8, 2010, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Houlihan called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Present:

Teresa Barth
Thomas Campbell
Maggie Houlihan
Dave Roberts

Others Present:

General Manager
Director of Finance/Administration
Director of Operations
Administrative Assistant
Accounting Technician
Safety/HR Administrator

Michael Thornton
Greg Lewis
Christopher Trees
Monica Blake
Carrie Cook
Marisa Buckles

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Greg Moser

City of Encinitas,
Director of Public Works

Larry Watt

City of Solana Beach,
City Manager

David Ott

City of Solana Beach,
Director of Engineering/Public Works

Mohammad "Mo" Sammak

3. PLEDGE OF ALLEGIANCE

Vice Chair Campbell led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

General Manager Michael Thornton reported that the SEJPA received the second installment of the SDG&E grant in the amount of \$46,990. This portion of the grant was for demonstrated energy savings as part of the Optimization of the Activated Sludge System Project. With this award, the SEJPA received more than \$117,000 in grant funding for the project.

6. CONSENT CALENDAR

Moved by Board Member Roberts and seconded by Board Member Barth to approve the Consent Calendar with unanimous vote of approval.

Consent Calendar:

Agenda Item No. 7	Approval of Minutes for the February 8, 2010 meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. AWARD OF PROFESSIONAL ENGINEERING SERVICES FOR THE 2010 ELECTRICAL UPGRADES PROJECT FOR THE SAN ELIJO WATER RECLAMATION FACILITY (SEWRF)

General Manager Michael Thornton stated that the 2007 SEWRF Master Plan evaluated major SEWRF assets and recommended projects that were required to maintain the functionality of the facility. Included in this evaluation were electrical system upgrades that were deemed near-term critical, as various electrical assets are at or nearing the end of their useful life.

The General Manager reported that staff solicited proposals from four engineering firms to design the project and provide construction management services. From the solicitations, three firms familiar with the San Elijo Water Reclamation Facility and experienced in electrical engineering in industrial applications responded with proposals. Based on a review of project understanding, approach, and qualifications of the

proposed project team, Camp Dresser & McKee, Inc. (CDM) was selected as the preferred firm.

Contract negotiations with CDM have been completed for professional engineering services for an amount not to exceed \$167,266. The SEJPA has \$250,000 currently available to fund this work and plans to budget additional funding in the next fiscal year for construction efforts.

Moved by Board Member Roberts and seconded by Board Member Barth to:

1. Authorize the Chair to execute an agreement with Camp Dresser & McKee Inc. (CDM) for Professional Engineering Services for the 2010 Electrical Upgrades Project for the San Elijo Water Reclamation Facility (SEWRF) for an amount not to exceed \$167,266.

Motion carried with unanimous vote of approval.

13. GENERAL MANAGER'S REPORT

General Manager Michael Thornton reported that the final design for the Recycled Water Demineralization Project is underway. As part of this work, the SEJPA's consultant will develop a proposal for preselecting the microfiltration membrane system. This portion of the project will need to be publicly bid and awarded prior to the completion of the project design. The reason for this is that each microfiltration system is slightly unique and that the SEJPA will need to select a specific system so that the design team can complete the project design.

The General Manager also discussed his attendance at the March 2010 Department of Fish and Game Commission hearing. The General Manager provided written and oral testimony at the hearing on the Marine Life Protection Act Initiative (MLPA) relating to concerns for access and operation of public infrastructure within proposed protected areas.

14. GENERAL COUNSEL'S REPORT

None

15. BOARD MEMBER COMMENTS

None

16. CLOSED SESSION

The Board of Directors adjourned to closed session to discuss labor negotiations per Government Code Section 54957.6.

17. ADJOURNMENT

The Board of Directors adjourned at 10:18 a.m. with no reportable action from closed session. The next Board of Directors meeting will be held on April 12, 2010.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.
General Manager