

AGENDA
SAN ELIJO JOINT POWERS AUTHORITY
MONDAY OCTOBER 13, 2014 AT 9:00 AM
SAN ELIJO WATER RECLAMATION FACILITY – CONFERENCE ROOM
2695 MANCHESTER AVENUE
CARDIFF BY THE SEA, CALIFORNIA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ORAL COMMUNICATIONS (NON-ACTION ITEM)
5. PRESENTATION OF AWARDS

None
6. * **CONSENT CALENDAR**
7. * APPROVAL OF MINUTES FOR THE SEPTEMBER 8, 2014 MEETING
8. * APPROVAL FOR PAYMENT OF WARRANTS AND MONTHLY INVESTMENT REPORTS
9. * SAN ELIJO WATER RECLAMATION FACILITY TREATED EFFLUENT FLOWS – MONTHLY REPORT
10. * SAN ELIJO JOINT POWERS AUTHORITY RECYCLED WATER PROGRAM – MONTHLY REPORT
11. * SAN ELIJO OCEAN OUTFALL – STATE OF CALIFORNIA LAND LEASE RENEWAL NO. PRC 3228.9
12. * ITEMS REMOVED FROM CONSENT CALENDAR

Items on the Consent Calendar are routine matters and there will be no discussion unless an item is removed from the Consent Calendar. Items removed by a "Request to Speak" form from the public will be handled immediately following adoption of the Consent Calendar. Items removed by a Board Member will be handled as directed by the Board.

REGULAR AGENDA

13. **UPDATE ON CONSTRUCTION OF CURRENT CAPITAL PROJECTS**

1. Authorize the General Manager to execute contract amendments in an amount not to exceed \$68,000; and
2. Discuss and take action as appropriate.

Staff Reference: General Manager

14. **RECYCLED WATER PRICING UPDATE**

1. Discuss and take action as appropriate.

Staff Reference: General Manager

15. **CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM – OFFICE OF AUDIT SERVICES – REVIEW REPORT**

1. Approve the prior years' pay schedules as required by the California Code of Regulations (CCR) requirements; and
2. Discuss and take action as appropriate.

Staff Reference: Director of Finance and Administration

16. **GENERAL MANAGER'S REPORT**

Informational report by the General Manager on items not requiring Board action.

17. **GENERAL COUNSEL'S REPORT**

Informational report by the General Counsel on items not requiring Board action.

18. **BOARD MEMBER COMMENTS**

This item is placed on the agenda to allow individual Board Members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board Members.

19. **CLOSED SESSION**

None

A closed session may be held at any time during this meeting of the San Elijo Joint Powers Authority for the purposes of discussing potential or pending litigation or other appropriate matters pursuant to the "Ralph M. Brown Act".

20. **ADJOURNMENT**

The next regularly scheduled San Elijo Joint Powers Authority Board Meeting will be Monday, November 10, 2014 at 9:00 a.m.

NOTICE:

The San Elijo Joint Powers Authority's open and public meetings meet the protections and prohibitions contained in Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C Section 12132), and the federal rules and regulations adopted in implementation thereof. Any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting of the SEJPA Board of Directors may request such modification or accommodation from Michael T. Thornton, General Manager, (760) 753-6203 ext. 72.

The agenda package and materials related to an agenda item submitted after the packet's distribution to the Board is available for public review in the lobby of the SEJPA Administrative Office during normal business hours. Agendas and minutes are available at www.sejpa.org. The SEJPA Board meetings are held on the second Monday of the month, except August.

AFFIDAVIT OF POSTING

I, Michael T. Thornton, Secretary of the San Elijo Joint Powers Authority, hereby certify that I posted, or have caused to be posted, a copy of the foregoing agenda in the following locations:

San Elijo Water Reclamation Facility, 2695 Manchester Avenue, Cardiff, California
City of Encinitas, 505 South Vulcan Avenue, Encinitas, California
City of Solana Beach, 635 South Highway 101, Solana Beach, California

The notice was posted at least 72 hours prior to the meeting, in accordance with Government Code Section 54954.2(a).

Date: October 8, 2014



Michael T. Thornton, P.E.
Secretary / General Manager

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON SEPTEMBER 8, 2014
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Mark Muir, Chair

David Zito, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, September 8, 2014, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Muir called the meeting to order at 9:01 a.m.

2. ROLL CALL

Directors Present:

Teresa Barth
Mark Muir
David Zito

Directors Absent:

Thomas M. Campbell

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
Safety/HR Administrator
Associate Engineer
Administrative Assistant

Michael Thornton
Christopher Trees
Paul Kinkel
Marisa Buckles
Michael Konicke
Jennifer Basco

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Adriana Ochoa

City of Encinitas:

Director of Engineering and Public Works
Public Works Management Analyst

Glenn Pruum
Bill Wilson

City of Solana Beach:

Director of Engineering/Public Works

Mohammad "Mo" Sammak

Caltrans:

Project Manager
Principal Engineer

Arturo Jacobo
Young Pack

3. PLEDGE OF ALLEGIANCE

Chair Muir led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

The General Manager introduced Michael Konicke to the Board of Directors. Mr. Konicke, Associate Engineer, is the newest member of the SEJPA staff.

5. PRESENTATION OF AWARDS

None

6. CONSENT CALENDAR

Moved by Board Member Barth and seconded by Vice Chair Zito to approve the Consent Calendar.

Motion carried with the following vote of approval:

AYES: Barth, Muir, Zito
NOES: None
ABSENT: Campbell
ABSTAIN: None

Consent Calendar:

Agenda Item No. 7	Approval of Minutes for the July 14, 2014 meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. UPDATE ON SAN ELIJO JOINT POWERS AUTHORITY POTENTIAL UTILITY CONFLICTS WITH PROPOSED NORTH COAST CORRIDOR PROGRAM

General Manager Thornton introduced Arturo Jacobo, Project Manager for Caltrans, who briefed the Board of Directors on the North Coast Corridor (NCC) Program. The NCC Program is comprised of three primary focus areas – the Interstate 5 Express Lanes Project, coastal and rail transit enhancements, and environmental protection and coastal access improvements. Mr. Jacobo stated that Caltrans is on track to begin

construction by June 2015. General Manager Thornton stated that the SEJPA owns recycled water pipelines that are potentially in conflict with the proposed I-5 Freeway improvements. As stated in the agreement that grants utility easements to the SEJPA from Caltrans, it is the SEJPA's responsibility to relocate pipelines that are in conflict with the future Caltrans improvements. The General Manager informed the Board Members that the SEJPA has engaged Kennedy Jenks Consultants to provide technical support on the evaluation of pipeline conflicts, and the development of alternatives to resolve the identified conflicts. The initial efforts are being funded from an existing open contract, which has \$9,400 in unspent funds. The total cost of the effort is \$43,000; therefore, a new contract in the amount of \$33,600 was requested. Adequate funds are available in the Water Reclamation Fund for the Kennedy Jenks Consultants services.

Moved by Board Member Barth and seconded by Vice Chair Zito to:

1. Authorize the General Manager to execute an Engineering Services Agreement with Kennedy Jenks Consulting for an amount not to exceed \$33,600.

Motion carried with the following vote of approval:

AYES: Barth, Muir, Zito
NOES: None
ABSENT: Campbell
ABSTAIN: None

13. CLOSED SESSION

The Board of Directors adjourned to closed session at 9:23 a.m., with Designated Representative Michael Thornton, per Government Code Section 54957(b) (1) and Government Code Section 54957.6(a): Public Employee Performance Evaluation, Salary and Benefits; Position: General Manager.

The Board of Directors came out of closed session at 9:46 a.m.

14. DISCUSSION AND POSSIBLE FINAL ACTION REGARDING GENERAL MANAGER CONTRACT, COMPENSATION (GOV. CODE 54957.6(A))

Moved by Vice Chair Zito and seconded by Member Barth to:

1. Award of a \$5,000 non-base building bonus for merit performance during the June 2013 – May 2014 review period; and
2. Approval of an employment agreement between the SEJPA and the General Manager for the period July 1, 2014 through June 30, 2016.

Motion carried with the following vote of approval:

AYES: Barth, Muir, Zito
NOES: None
ABSENT: Campbell
ABSTAIN: None

15. GENERAL MANAGER'S REPORT

General Manager Thornton informed the Board of Directors that the Notice of Preparation of Draft Programmatic Environmental Impact Report and Notice of Scoping Meeting for the North San Diego Water Reuse Coalition (NSDWRC) have been completed. Also a Facility Plan for the NSDWRC, with the initial goal of bringing 18,000 AF of new recycled water use into the area by 2025, is now out for public review. Next, Mr. Thornton stated that the Air Pollution Control District (APCD) identified two potential violations at the San Elijo Water Reclamation Plant in connection with: 1) a scrubber, which is over 22-years-old and no longer supported by the original manufacturer; and 2) the boilers used to heat the anaerobic digesters. The SEJPA is working with the APCD to resolve these issues. Lastly, a year ago the SEJPA completed a study to move to a cost of service pricing methodology for recycled water. Since that time, Santa Fe Irrigation District, San Diego Water District, and Olivenhain Municipal Water District have all moved from indexed pricing to a cost of service pricing. The SEJPA is working with the City of Del Mar to move from its current indexed pricing structure to a cost of service pricing methodology similar to the SEJPA's other customers.

16. GENERAL COUNSEL'S REPORT

None

17. BOARD MEMBER COMMENTS

None

18. ADJOURNMENT

The meeting adjourned at 9:56 a.m. The next Board of Directors meeting will be held on October 13, 2014.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager

SAN ELIJO JOINT POWERS AUTHORITY**PAYMENT OF WARRANTS****15-10****For the Month of September - 2014**

Check #	Vendor Name	G/L Account	Warrant Description	Amount
30474	Hach Company	VOID	VOID	(9,185.39)
30696	Arrowhead	Supplies - Lab	Kitchen and lab supplies	662.72
30697	AT&T	Utilities - Telephone	DSL - 07/20/14 - 08/19/14	89.89
30698	Atlas Pumping Service Inc.	Services - Grease & Scum	Grease and scum pumping, grit and screening	1,297.23
30699	Automation Direct	Repair Parts Expense	Level sensor and side mount bracket	896.00
30700	Barracuda Networks, Inc	Utilities - Internet	Network back-up	50.00
30701	Brenntag Pacific, Inc	Supplies - Chemicals	Citric Acid and Hydrochloric Acid	674.65
30702	California State Lands Comm.	Fees - Permits	Permit fees	3,025.00
30703	CFM San Diego, Inc.	Repair Parts Expense	Feed valves	928.03
30704	Complete Office	Supplies - Office	Office supplies	77.88
30705	Dawson Co.	Capital Outlay	Moonlight Beach surge tank	22,734.88
30706	Duhig & Co., Inc.	Repair Parts Expense	Flanges	185.41
30707	EDCO Waste & Recycling Service	Utilities - Trash	Trash service - August	231.02
30708	Ferguson Waterworks #1082	Repair Parts Expense	Gasket, flanges, nuts and bolt set, and spool	1,035.51
30709	Government Finance Officers Assoc.	Dues & Memberships	Membership	160.00
30710	Grainger, Inc.	Minor Equip - Shop & Field	Rolling ladder	614.53
30711	Guardian	Dental/Vision	Dental - 09/01/14 - 09/30/14	1,778.44
30712	Harrington Industrial Plastics	Capital Outlay	Transmitter	523.65
30713	Health and Human Resource	Employee Assistance Program	September	317.68
30714	Home Depot Credit Services	Supplies - Shop & Field	Blade, batteries, phone jack kit, and plugs	236.78
30715	Jani-King of CA, Inc.	Supplies - Janitorial	Janitorial supplies	1,417.19
30716	Jennifer Basco	Subsistence - Travel	Mileage	52.34
30717	King Lee Chemical Co.	Supplies - Chemicals	Antiscalant	962.55
30718	The Lawton Group	Services - Intern Program	Weeks worked - 08/09/14 - 08/24/14	1,686.88
30719	Lee's Lock and Safe	Repair Parts Expense	Key	2.92
30720	MBC Applied Environmental	Subcontractors	Annual aerial surveys of kelp	5,322.00
30721	McMaster-Carr Supply Co.	Capital Outlay	Aluminum, clock, and plumbing supplies	1,407.99
30722	MegaPath Corporation	Utilities - Internet	T-1 service - September	279.27
30723	Midas Shop	Vehicle Maintenance	Oil changes, hoses, and fluid	674.60
30724	Ocean Blue Environmental Svcs.	Fees - Disposal	Package and disposal of laboratory waste	3,243.60
30725	Pall Corporation	Services - Maintenance	Annual support for technical phone services	2,500.00
30726	P.E.R.S.	Retirement Plan - PERS	Retirement - 08/16/14 - 08/29/14	15,881.08
30727	U.S. Postal Service	Postage/Shipping	Postage stamps	294.00
30728	Preferred Benefit Insurance	Dental/Vision	Vision insurance - 09/01/14 - 09/30/14	333.00
30729	Procopio Cory Hargreaves	Services - Legal	General - Legal	1,904.00
30730	Raftelis Financial Consultants	Services - Professional	Analysis on pipeline and distribution system	3,732.50
30731	Rosemount Inc.	Repair Parts Expense	Pressure transmitter	1,220.49
30732	San Dieguito Water District	Utilities - Water	Recycled water	5,444.18
30733	Santa Fe Irrigation District	Utilities - Water	Recycled water	304.77
30734	Santa Fe Irrigation District	SFID Distribution Pipeline	Pipeline purchase payment - August	1,653.93
30735	SimplexGrinnell	Training - Safety	Fire extinguisher training	440.00
30736	SoCoGroup, Inc.	Repair Parts Expense	Oil for belt press	381.10
30737	Sun Life Financial	Life Insurance/Disability	Life and disability insurance - September	1,352.19
30738	Sunbelt Rentals	Equipment Rental/Lease	Diesel generator - 08/14/14 - 09/10/14	1,890.00
30739	Terminix Processing Center	Services - Maintenance	Pest control	100.00
30740	Christopher A. Trees	Subsistence - Meals	Meeting	46.18
30741	Unifirst Corporation	Services - Uniforms	Uniform service	590.24
30742	Univar USA Inc.	Supplies - Chemicals	Drum returns and citric acid	1,197.81
30743	UPS	Postage/Shipping	Mailing compliance reports and parts	67.14
30744	Valley Power Systems, Inc.	Supplies - Shop & Field	Grease	39.15
30745	Vantagepoint Transfer Agents	EE Deduction Benefits	457 - ICMA	6,024.19
30746	Vantagepoint Transfer Agents	ICMA Retirement	401a - ICMA	2,705.86
30747	VWR International, Inc.	Supplies - Lab	Laboratory supplies	600.64
30748	Water Environment Federation	Dues & Memberships	Membership	249.00
30749	WEX Bank	Fuel	Fuel - August	1,285.96
30750	Hach Company	Supplies - Lab	Laboratory supplies	9,185.39
30751	Aflac	EE Deduction Benefits	Medical and supplemental life insurance	811.08
30752	Ag Tech, LLC	Services - Biosolids Hauling	Biosolids hauling - August	14,675.52
30753	Alfa Laval Ashbrook Simon-Hart	Repair Parts Expense	Cylinder repair kit	248.36
30754	AT&T	Utilities - Telephone	Alarm service	382.82
30755	Atlas Pumping Service Inc.	Services - Grease & Scum	Grease and scum pumping, grit and screening	1,462.23
30756	BankCard Center	Supplies - Janitorial	Office supplies, repairs, membership	1,799.66
30757	Brenntag Pacific, Inc	Supplies - Chemicals	Sodium Hydroxide	2,698.30

SAN ELIJO JOINT POWERS AUTHORITY**PAYMENT OF WARRANTS****15-10****For the Month of September - 2014**

Check #	Vendor Name	G/L Account	Warrant Description	Amount
30758	California Water Technologies	Supplies - Chem - Ferrous Chlo	Ferric Chloride	4,597.94
30759	Coast Waste Management, Inc.	Services - Grit & Screenings	Rolloff	728.36
30760	Complete Office	Supplies - Office	Office supplies	361.65
30761	Controlco	Repair Parts Expense	HVAC control and valve	968.89
30762	Corodata	Rent	Record storage - August	107.50
30763	CWEA Membership	Dues & Memberships	Membership	156.00
30764	CWEA - TCP	Dues & Memberships	Certificate - Plant Maintenance	79.00
30765	D&H Water Systems	Services - Maintenance	Annual service to chlorine analyzers and parts	3,986.23
30766	City of Encinitas	Service - IT Support	Admin network and Office 365 migration	7,665.36
30767	Ferguson Waterworks #1082	Repair Parts Expense	Flanges	915.20
30768	Fisher Scientific	Supplies - Chemicals	Sodium dodecylbenzene sulfonate	230.26
30769	Harbor Freight Tools	Supplies - Shop & Field	Long drive pin, pin punch set, air hose, dolly	187.62
30770	Harrington Industrial Plastics	Repair Parts Expense	Strainer, slotted pin, and cylinder o-ring	267.45
30771	Konica Minolta	Services - Maintenance	Monthly copier maintenance	95.40
30772	Kusters Zima Corporation	Repair Parts Expense	Flange assembly and gasket	1,792.56
30773	The Lawton Group	Services - Intern Program	Weeks worked - 08/25/14 - 09/07/14	3,158.13
30774	Marine Taxonomic Services, Ltd.	Subcontractors	Ocean sampling	1,250.00
30775	McMaster-Carr Supply Co.	Repair Parts Expense	Screws, hose, cable protector, and tire gauge	272.15
30776	Napa Auto Parts	Vehicle Maintenance	Refrigerant, core deposit, and silicone	174.37
30777	Olin Corp - Chlor Alkali	Supplies - Chem - Sodium Hypo	Sodium Hypochlorite	3,087.35
30778	Olivenhain Municipal Water District	Rent	Pipeline rental payments - July and August	18,103.50
30779	Pacific Green Landscape	Services - Landscape	Landscape service - September	1,125.00
30780	P.E.R.S.	Medical Insurance - PERS	Health - October	18,141.00
30781	P.E.R.S.	Retirement Plan - PERS	Retirement - 08/30/14 - 09/12/14	16,080.65
30782	Polydyne Inc.	Supplies - Chem - Polymer	Clarifloc	11,426.40
30783	U.S. Postal Service	Postage/Shipping	Post office box annual fee	154.00
30784	Santa Fe Irrigation District	Utilities - Water	Recycled water meter	70.87
30785	San Diego Gas & Electric	Utilities - Gas & Electric	Gas and electric - 08/04/14 - 09/04/14	67,383.99
30786	San Diego Gas & Electric	Utilities - Gas & Electric	Gas and Electric - 08/05/14 - 09/07/14	2,779.45
30787	Smart & Final	Supplies - Office	Kitchen supplies	55.09
30788	Southland Manufacturing, Inc.	Supplies - Shop & Field	Fiber roll wattle	410.40
30789	Specialty Seals & Accessories	Repair Parts Expense	Pump	181.98
30790	Terminix Processing Center	Services - Maintenance	Pest control	20.00
30791	Unifirst Corporation	Services - Uniforms	Uniform service	135.76
30792	United Laboratories	Supplies - Safety	Polymerge Polymer	483.89
30793	Underground Service Alert/SC	Services - Alarm	Dig Alert - August	81.00
30794	USA Bluebook	Repair Parts Expense	Aluminum and plastic hose hanger	100.80
30795	Valley Chain & Gear, Inc.	Repair Parts Expense	Ball bearings	42.91
30796	Vantagepoint Transfer Agents	EE Deduction Benefits	457 - ICMA	6,117.61
30797	Vantagepoint Transfer Agents	ICMA Retirement	401a - ICMA	2,736.69
30798	WageWorks	Payroll Processing Fees	FSA administration and compliance fee	113.00
	San Elijo Payroll Account	Payroll	Payroll - 09/05/14 (Less Retirement Plans)	61,659.08
	San Elijo Payroll Account	Payroll	Payroll - 09/19/14 (Less Retirement Plans)	66,871.54
	Bank Fees		Fees	20.00
				\$ 427,260.05

SAN ELIJO JOINT POWERS AUTHORITY

PAYMENT OF WARRANTS SUMMARY

For the Month of September - 2014

As of September 28, 2014

PAYMENT OF WARRANTS		\$ 427,260.05
Reference Number	15-10	

I hereby certify that the demands listed and covered by warrants are correct and just to the best of my knowledge, and that the money is available in the proper funds to pay these demands. The cash flows of the SEJPA, including the Member Agency commitment in their operating budgets to support the operations of the SEJPA, are expected to be adequate to meet the SEJPA's obligations over the next six months. I also certify that the SEJPA's investment portfolio complies with the SEJPA's investment policy.



Paul F. Kinkel
Director of Finance & Administration

STATEMENT OF FUNDS AVAILABLE FOR PAYMENT OF WARRANTS
AND INVESTMENT INFORMATION
As of September 28, 2014

FUNDS ON DEPOSIT WITH	AMOUNT
LOCAL AGENCY INVESTMENT FUND <i>(JANUARY 2014 YIELD 0.23%)</i>	
RESTRICTED SRF RESERVE	\$ 630,000.00
UNRESTRICTED DEPOSITS	\$ 6,666,937.28
CALIFORNIA BANK AND TRUST <i>(JANUARY 2014 YIELD 0.01%)</i>	
REGULAR CHECKING	\$ 37,715.74
PAYROLL CHECKING	\$ 5,000.00
 TOTAL RESOURCES	 \$ 7,339,653.02

SAN ELIJO JOINT POWERS AUTHORITY
MEMORANDUM

October 13, 2014

TO: Board of Directors
San Elijo Joint Powers Authority

FROM: General Manager

SUBJECT: SAN ELIJO WATER RECLAMATION FACILITY TREATED EFFLUENT FLOWS –
MONTHLY REPORT

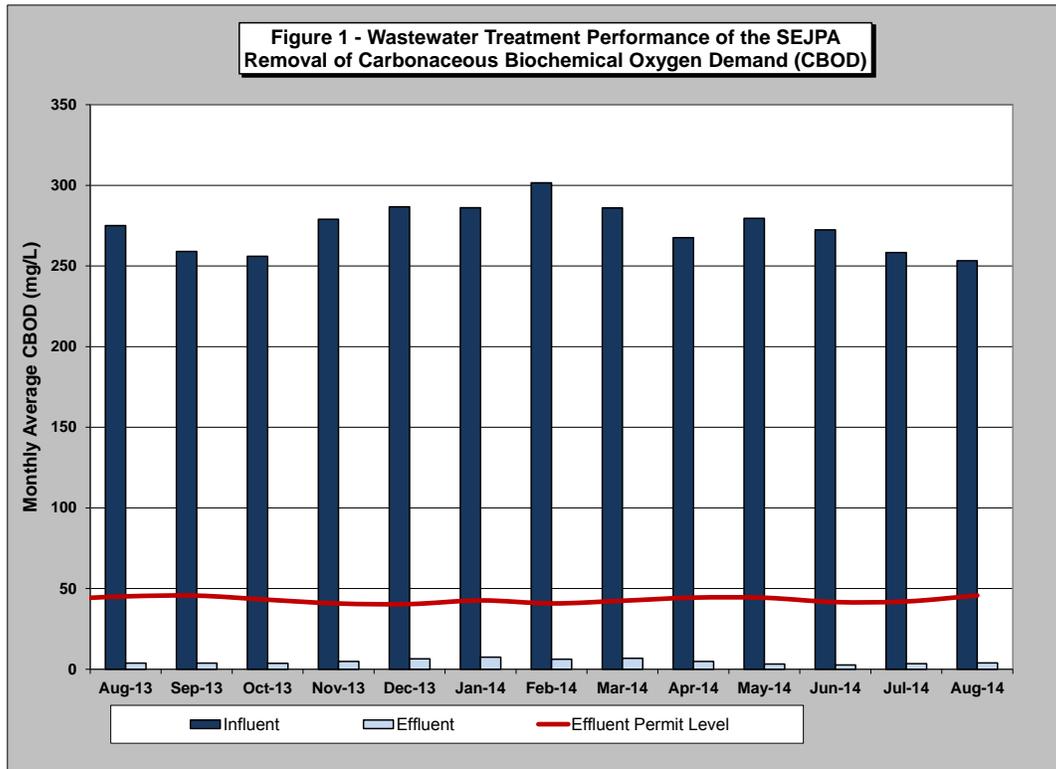
RECOMMENDATION

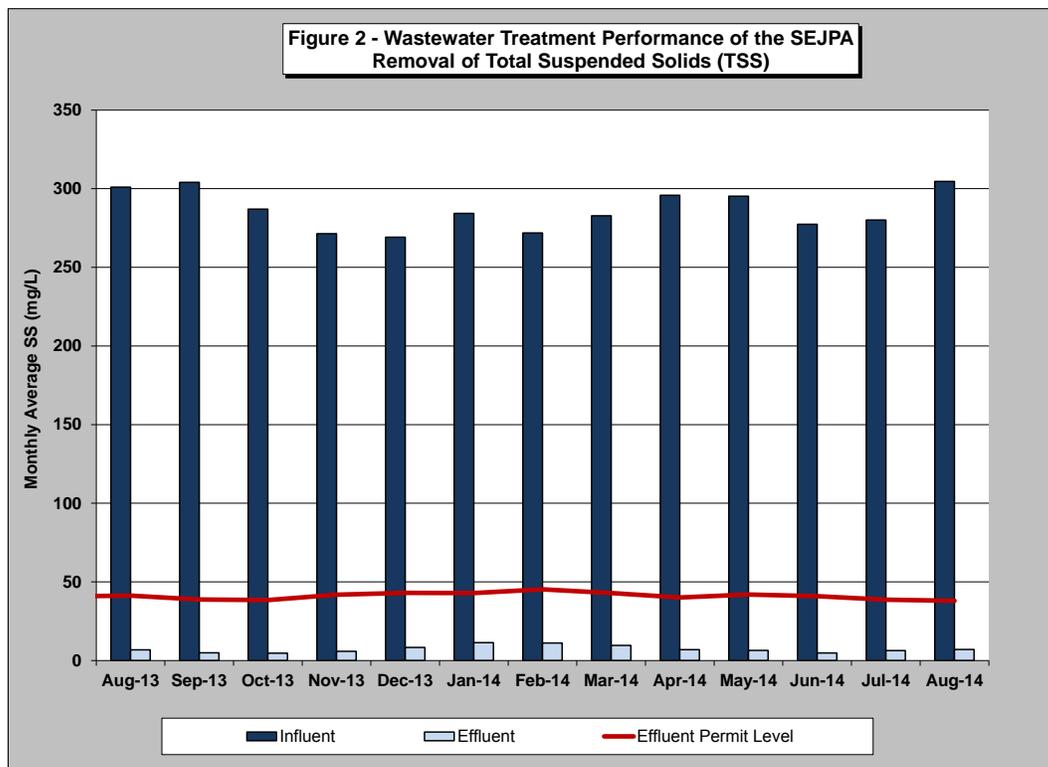
No action required. This memorandum is submitted for information only.

DISCUSSION

Monthly Treatment Plant Performance and Evaluation

Wastewater treatment for the San Elijo Joint Powers Authority (SEJPA) met all NPDES ocean effluent limitation requirements for the month of August 2014. The primary indicators of treatment performance include the removal of Carbonaceous Biochemical Oxygen Demand (CBOD) and Total Suspended Solids (TSS). The SEJPA is required to remove a minimum of 85 percent of the CBOD and TSS from the wastewater. Treatment levels for CBOD and TSS were 98.5 and 97.7 percent removal, respectively, in the period (as shown in Figure 1 and Figure 2).





Member Agency Flows

Presented below are the influent and effluent flows for the month of August. Average daily influent flows were recorded for each Member Agency. Total effluent flow was calculated for the San Elijo Water Reclamation Facility.

	August	
	<u>Influent (mgd)</u>	<u>Effluent (mgd)*</u>
Cardiff Sanitary Division	1.228	0.227
City of Solana Beach	1.298	0.239
Rancho Santa Fe SID	0.130	0.024
Total San Elijo WRF Flow	2.656	0.490

Notes: As of July 1995, Rancho Santa Fe Community Services District (CSD) combined SID #2 and SID #3 into one Sewer Improvement District (SID).

* Effluent is calculated by subtracting the recycled water production from the influent wastewater.

Table 1 (next page) presents the historical average, maximum, and unit influent and effluent flow rates per month for each of the Member Agencies during the past 5 years. It also presents the number of connected Equivalent Dwelling Units (EDUs) for each of the Member Agencies during this same time period.

TABLE 1 - SAN ELIJO WATER RECLAMATION FACILITY MONTHLY REPORT - FLOWS AND EDUS

MONTH	AVERAGE DAILY INFLUENT FLOW RATE (MGD)				AVERAGE DAILY EFFLUENT FLOW RATE (MGD)				CONNECTED EDUs				AVERAGE UNIT INFLUENT FLOW RATE (GAL/EDU/DAY)				
	CSD	RSF	CSD	SB	TOTAL PLANT	CSD	RSF	CSD	SB	TOTAL PLANT	CSD EDUS	RSF CSD EDUS	SB EDUS	TOTAL EDUS	CSD	RSF	SB
Aug-09	1.431	0.113	1.419	2.963	0.603	0.047	0.598	1.248	8,186	467	7,728	16,381	175	242	184	181	
Sep-09	1.404	0.108	1.346	2.858	0.690	0.053	0.661	1.404	8,187	468	7,728	16,383	171	231	174	174	
Oct-09	1.375	0.108	1.332	2.815	0.744	0.058	0.721	1.523	8,187	468	7,728	16,383	168	231	172	172	
Nov-09	1.366	0.111	1.323	2.800	0.843	0.069	0.816	1.728	8,189	469	7,728	16,386	167	237	171	171	
Dec-09	1.401	0.127	1.322	2.850	1.149	0.104	1.084	2.337	8,193	469	7,728	16,390	171	271	171	174	
Jan-10	1.532	0.155	1.372	3.059	1.271	0.128	1.138	2.537	8,196	472	7,728	16,396	187	329	178	187	
Feb-10	1.487	0.148	1.382	3.017	1.371	0.136	1.274	2.781	8,197	474	7,728	16,399	181	313	179	184	
Mar-10	1.455	0.145	1.398	2.998	1.108	0.110	1.064	2.282	8,198	474	7,728	16,400	177	306	181	183	
Apr-10	1.451	0.137	1.391	2.979	1.058	0.100	1.014	2.172	8,198	474	7,728	16,400	177	289	180	182	
May-10	1.379	0.128	1.385	2.892	0.672	0.063	0.675	1.410	8,201	474	7,728	16,403	168	270	179	176	
Jun-10	1.437	0.122	1.453	3.012	0.650	0.055	0.657	1.362	8,202	474	7,728	16,404	175	258	188	184	
Jul-10	1.375	0.119	1.466	2.960	0.694	0.061	0.740	1.495	8,204	475	7,728	16,407	168	251	190	180	
Aug-10	1.366	0.125	1.451	2.942	0.585	0.053	0.621	1.259	8,205	475	7,728	16,408	166	263	188	179	
Sep-10	1.346	0.114	1.342	2.802	0.627	0.053	0.626	1.306	8,207	475	7,728	16,410	164	240	174	171	
Oct-10	1.413	0.123	1.311	2.847	1.177	0.102	1.092	2.371	8,207	477	7,728	16,412	172	258	170	173	
Nov-10	1.399	0.117	1.297	2.813	1.090	0.091	1.011	2.192	8,209	478	7,728	16,415	170	245	168	171	
Dec-10	1.605	0.215	1.375	3.195	1.417	0.189	1.214	2.820	8,212	478	7,728	16,418	195	450	178	195	
Jan-11	1.452	0.158	1.338	2.948	1.272	0.139	1.172	2.583	8,227	478	7,728	16,433	176	331	173	179	
Feb-11	1.413	0.156	1.339	2.908	1.176	0.130	1.114	2.420	8,228	480	7,728	16,436	172	325	173	177	
Mar-11	1.387	0.208	1.343	2.938	1.186	0.178	1.148	2.512	8,229	480	7,728	16,437	169	434	174	179	
Apr-11	1.320	0.181	1.323	2.824	0.867	0.118	0.869	1.854	8,248	482	7,728	16,458	160	376	171	172	
May-11	1.327	0.162	1.320	2.809	0.564	0.069	0.561	1.194	8,248	483	7,728	16,459	161	336	171	171	
Jun-11	1.343	0.156	1.390	2.889	0.545	0.063	0.564	1.172	8,249	483	7,728	16,460	163	323	180	176	
Jul-11	1.293	0.151	1.430	2.874	0.425	0.050	0.470	0.945	8,250	484	7,728	16,462	157	312	185	175	
Aug-11	1.292	0.150	1.405	2.847	0.479	0.056	0.521	1.056	8,252	485	7,728	16,465	157	310	182	173	
Sep-11	1.262	0.146	1.333	2.741	0.564	0.066	0.596	1.226	8,254	486	7,728	16,468	153	301	172	166	
Oct-11	1.260	0.142	1.303	2.705	0.730	0.082	0.755	1.567	8,260	486	7,728	16,474	153	292	169	164	
Nov-11	1.338	0.167	1.307	2.812	1.099	0.137	1.074	2.310	8,261	486	7,728	16,475	162	344	169	171	
Dec-11	1.299	0.164	1.305	2.768	1.103	0.139	1.108	2.350	8,264	487	7,728	16,479	157	337	169	168	
Jan-12	1.291	0.145	1.303	2.739	1.032	0.116	1.042	2.190	8,266	488	7,728	16,482	160	232	169	166	
Feb-12	1.259	0.137	1.283	2.679	1.006	0.109	1.025	2.140	8,268	488	7,728	16,484	152	281	166	163	
Mar-12	1.313	0.153	1.255	2.721	0.968	0.113	0.925	2.006	8,269	488	7,728	16,485	159	314	162	165	
Apr-12	1.348	0.145	1.209	2.702	0.906	0.097	0.813	1.816	8,278	488	7,728	16,494	163	297	156	164	
May-12	1.333	0.150	1.211	2.694	0.577	0.065	0.525	1.167	8,280	488	7,728	16,496	161	308	157	163	
Jun-12	1.365	0.143	1.237	2.745	0.547	0.057	0.496	1.100	8,284	489	7,728	16,501	165	293	160	166	
Jul-12	1.372	0.126	1.296	2.794	0.457	0.042	0.431	0.930	8,289	489	7,728	16,506	166	258	168	169	
Aug-12	1.383	0.128	1.291	2.802	0.473	0.044	0.441	0.958	8,290	490	7,728	16,508	167	261	167	170	
Sep-12	1.349	0.142	1.220	2.711	0.544	0.058	0.492	1.094	8,291	490	7,728	16,509	163	290	158	164	
Oct-12	1.327	0.123	1.203	2.653	0.678	0.063	0.615	1.356	8,294	490	7,728	16,512	160	251	156	161	
Nov-12	1.343	0.128	1.181	2.652	0.862	0.082	0.758	1.702	8,299	490	7,728	16,517	162	261	153	161	
Dec-12	1.383	0.141	1.197	2.721	1.261	0.129	1.091	2.481	8,300	490	7,728	16,518	167	288	155	165	
Jan-13	1.357	0.145	1.215	2.717	1.155	0.124	1.034	2.313	8,300	490	7,728	16,518	163	296	157	164	
Feb-13	1.349	0.138	1.201	2.688	1.048	0.108	0.933	2.089	8,301	490	7,728	16,519	163	282	155	163	
Mar-13	1.402	0.154	1.235	2.791	0.905	0.100	0.797	1.802	8,302	493	7,728	16,521	169	314	160	169	
Apr-13	1.297	0.124	1.237	2.658	0.531	0.051	0.506	1.088	8,304	493	7,728	16,523	156	253	160	161	
May-13	1.339	0.126	1.185	2.650	0.376	0.036	0.333	0.745	8,304	493	7,728	16,525	161	256	153	160	
Jun-13	1.341	0.126	1.190	2.657	0.269	0.025	0.239	0.533	8,307	493	7,728	16,528	161	256	154	161	
Jul-13	1.366	0.144	1.269	2.779	0.482	0.050	0.448	0.980	8,309	493	7,728	16,530	164	292	164	168	
Aug-13	1.342	0.168	1.258	2.768	0.380	0.048	0.356	0.784	8,311	494	7,728	16,533	161	340	163	167	
Sep-13	1.343	0.117	1.193	2.653	0.403	0.036	0.358	0.797	8,311	494	7,728	16,533	162	237	154	160	
Oct-13	1.319	0.132	1.184	2.635	0.629	0.063	0.565	1.257	8,314	494	7,728	16,536	159	267	153	159	
Nov-13	1.348	0.133	1.194	2.675	0.932	0.092	0.826	1.850	8,315	494	7,728	16,537	162	270	155	162	
Dec-13	1.341	0.134	1.191	2.666	1.030	0.103	0.915	2.048	8,316	494	7,728	16,538	161	272	154	161	
Jan-14	1.322	0.135	1.194	2.651	0.851	0.087	0.768	1.706	8,318	495	7,728	16,541	159	273	155	160	
Feb-14	1.314	0.127	1.172	2.613	0.954	0.093	0.851	1.898	8,323	495	7,728	16,546	158	257	152	158	
Mar-14	1.339	0.134	1.185	2.658	0.858	0.086	0.760	1.704	8,324	496	7,728	16,548	161	270	153	161	
Apr-14	1.326	0.128	1.128	2.582	0.449	0.043	0.382	0.874	8,328	498	7,728	16,554	159	257	146	156	
May-14	1.353	0.124	1.127	2.604	0.159	0.015	0.132	0.306	8,333	498	7,728	16,559	162	249	146	157	
Jun-14	1.341	0.126	1.188	2.655	0.207	0.020	0.183	0.410	8,333	498	7,728	16,559	161	253	154	160	
Jul-14	1.271	0.130	1.307	2.708	0.232	0.024	0.239	0.495	8,338	499	7,728	16,565	152	261	169	163	
Aug-14	1.228	0.130	1.298	2.656	0.227	0.024	0.239	0.490	8,345	500	7,728	16,573	147	260	168	160	

CSD: Cardiff Sanitary Division

RSF CSD: Ranch Santa Fe Community Service District

SB: Solana Beach

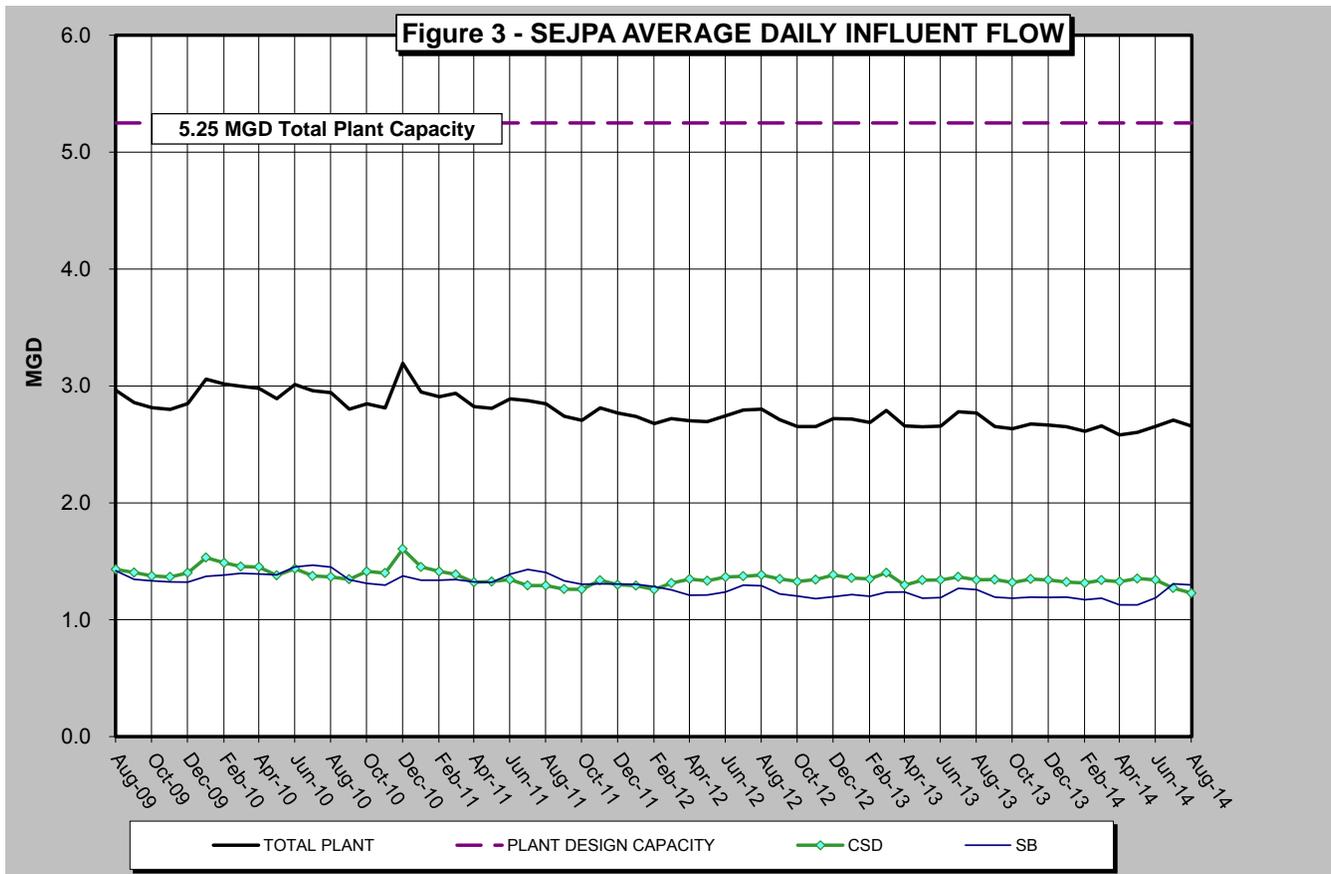
EDU: Equivalent Dwelling Unit

ASSUMPTIONS: SB average flow includes San Elijo Hills flow of 0.131 mgd

SB Connected EDUs includes 300 EDUs for the City of San Diego

EDU Numbers Revised by Dudek for March and April 2013

Figure 3 (below) presents the 5-year historical average daily flows per month for each Member Agency. This is to provide a historical overview of the average treated flow by each agency. As shown in the figure, the average treated flow has been approximately 2.8 million gallons per day (mgd). Also shown in Figure 3 is the total wastewater treatment capacity of the plant, 5.25 mgd, of which each Member Agency has the right to 2.5 mgd, and Rancho Santa Fe Community Service District has the right to 0.25 mgd.



City of Escondido Flows

The average and peak flow rate from the City of Escondido Hale Avenue Resource Recovery Facility, which discharges through the San Elijo Ocean Outfall, is reported below. The following average flow rate and peak flow rate is reported by the City of Escondido for the month of August.

	Flow (mgd)
Escondido (Average flow rate)	7.76
Escondido (Peak flow rate)	18.0

Connected Equivalent Dwelling Units

The number of EDUs connected for each of the Member Agencies for the month of August is as follows:

	Connected (EDU)
Cardiff Sanitary Division	8,345
Rancho Santa Fe SID	500
City of Solana Beach	7,428
San Diego (to Solana Beach)	300
Total EDUs to System	16,573

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager

SAN ELIJO JOINT POWERS AUTHORITY
MEMORANDUM

October 13, 2014

TO: Board of Directors
San Elijo Joint Powers Authority

FROM: General Manager

SUBJECT: SAN ELIJO WATER RECLAMATION PROGRAM – MONTHLY REPORT

RECOMMENDATION

No action required. This memorandum is submitted for information only.

DISCUSSION

Recycled Water Production

For the month of August 2014, recycled water demand was 181.74 acre-feet (AF), which was met using 181.23 AF of recycled water and 0.51 AF of supplementation with potable water.

Figure 1 (attached) provides monthly supply demands for recycled water since September 2000. Figure 2 (attached) provides a graphical view of annual recycled water demand spanning thirteen fiscal years. Figure 3 (attached) shows the monthly recycled water demand for each month since the program began.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager

Figure 1 - MONTHLY RECYCLED WATER DEMAND

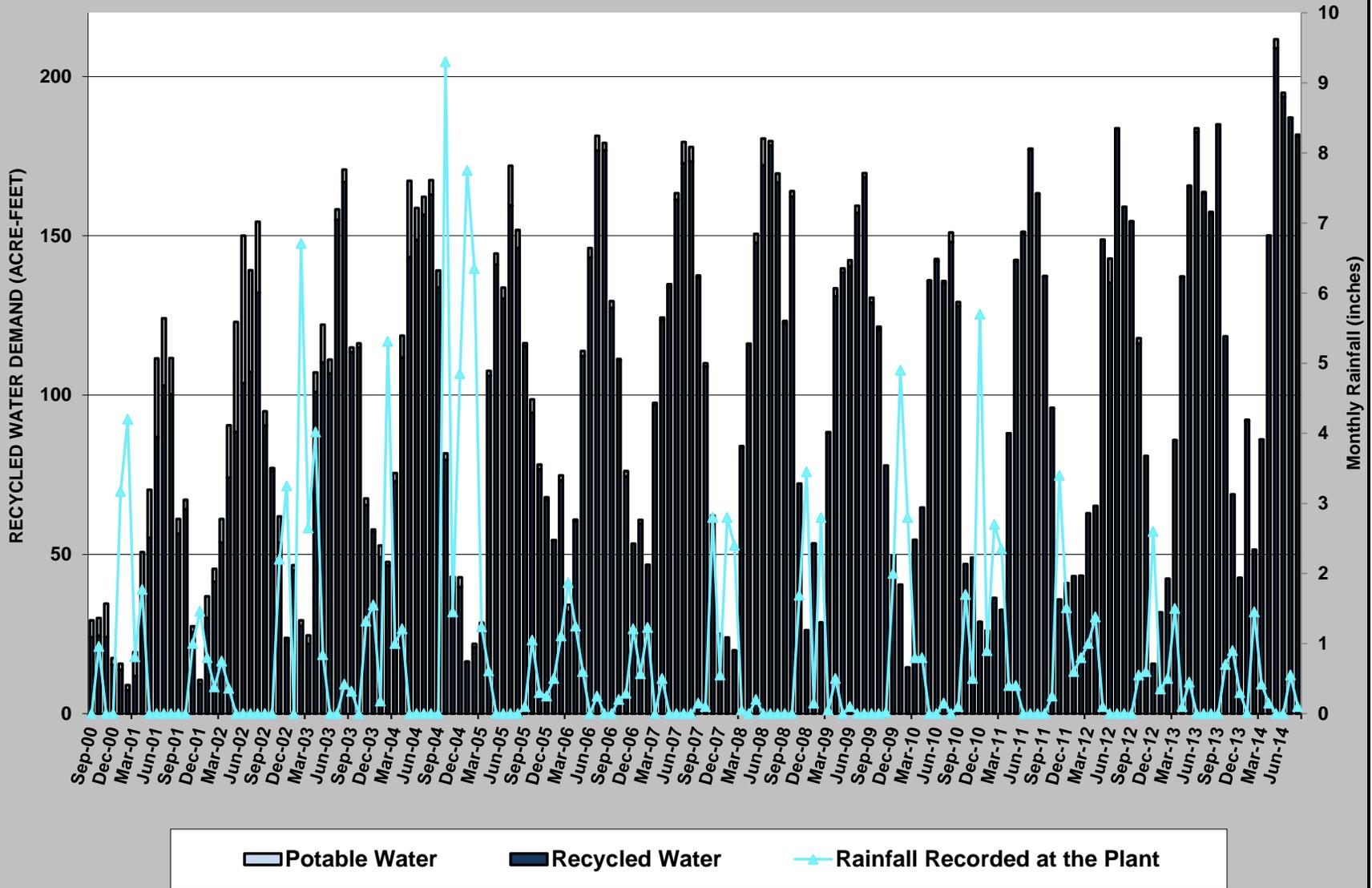


Figure 2 - RECYCLED WATER DEMAND by FISCAL YEAR

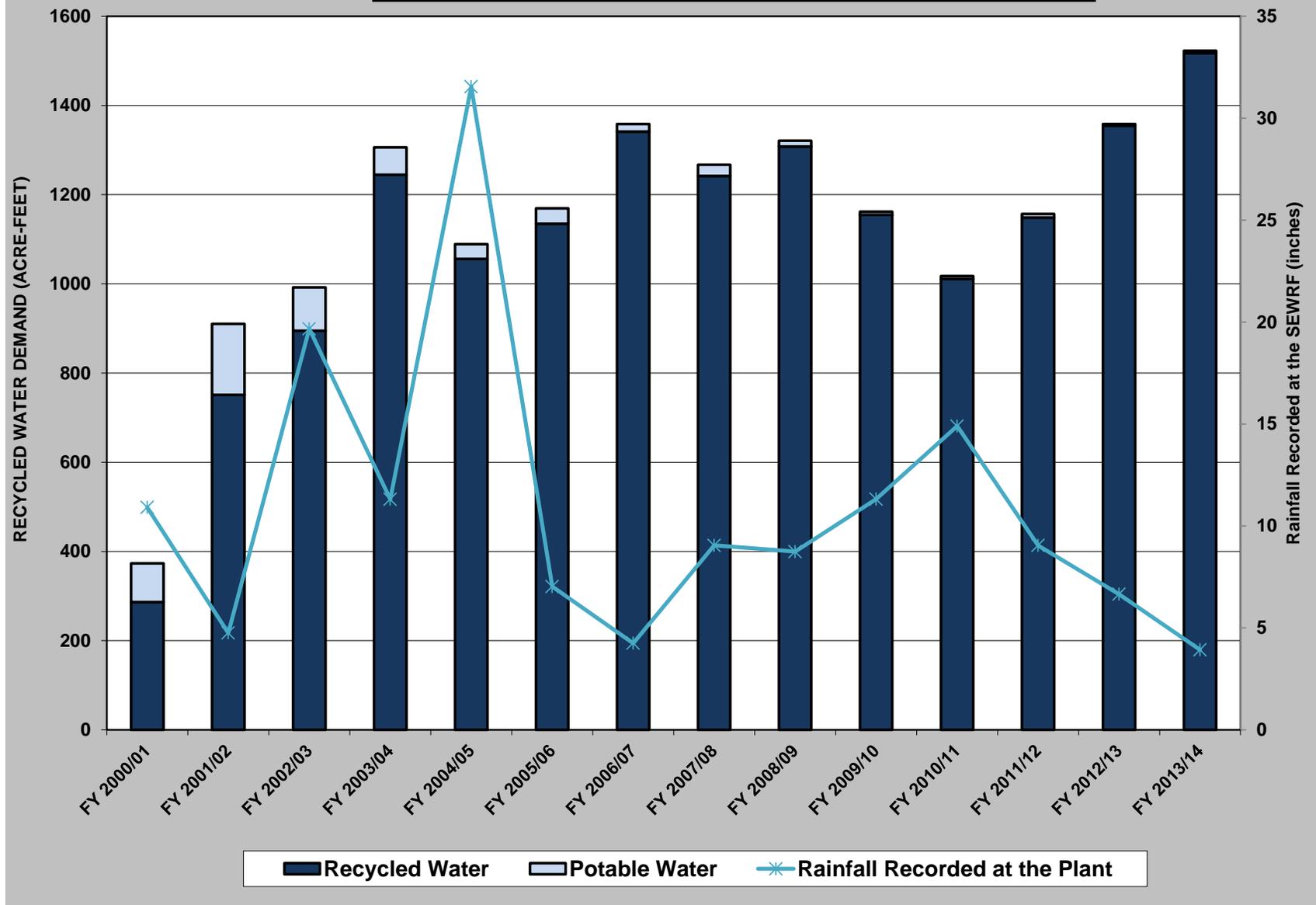
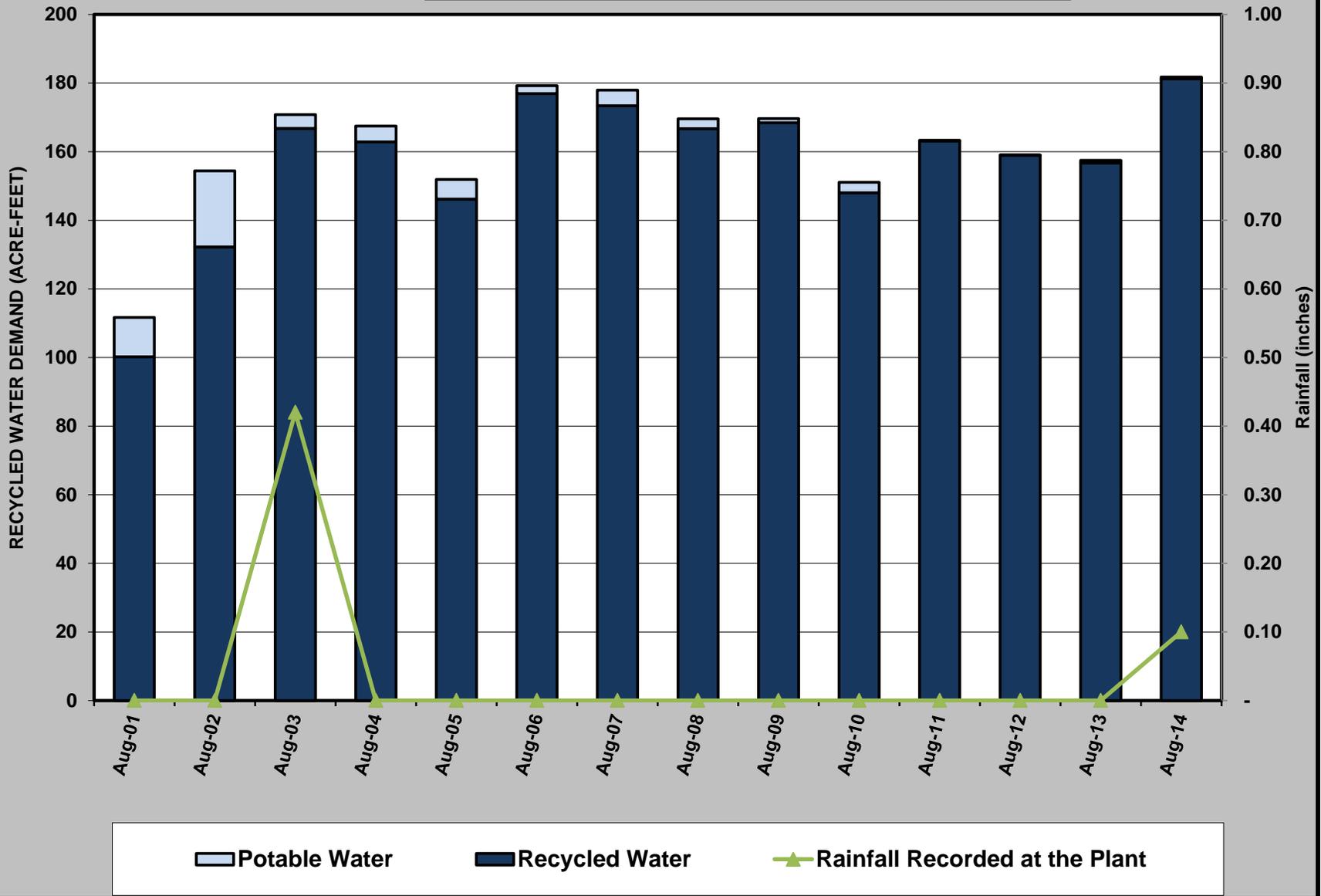


Figure 3 - AUGUST RECYCLED WATER DEMAND



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SAN ELIJO JOINT POWERS AUTHORITY
MEMORANDUM

October 13, 2014

TO: Board of Directors
San Elijo Joint Powers Authority

FROM: General Manager

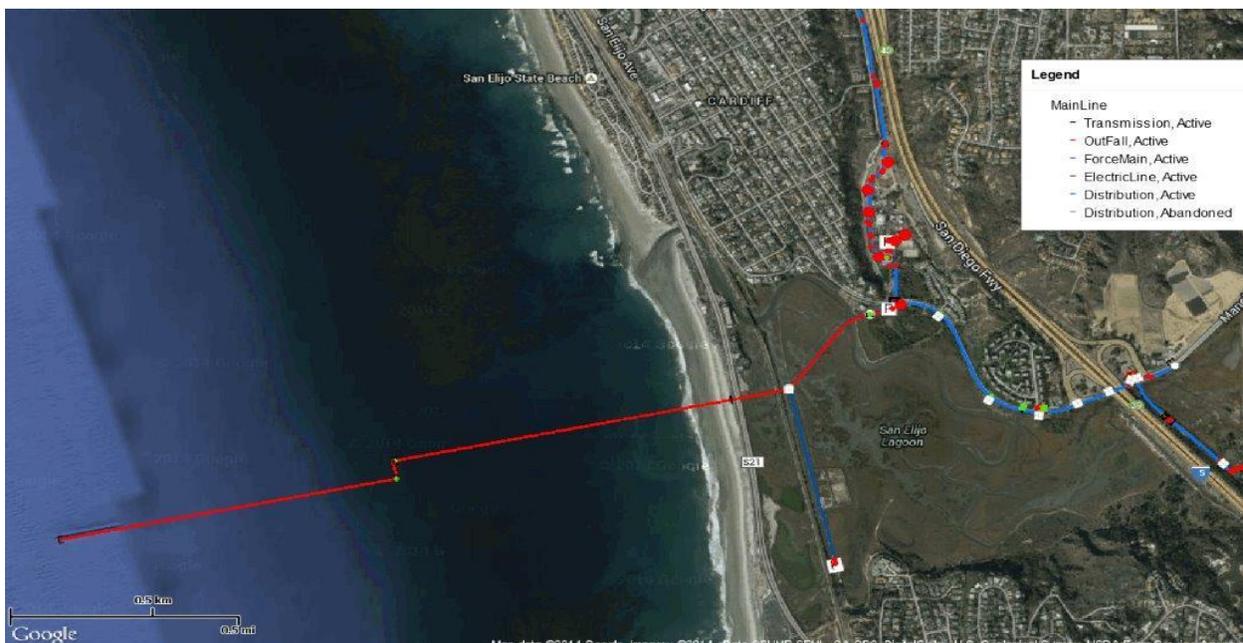
SUBJECT: SAN ELIJO OCEAN OUTFALL – STATE OF CALIFORNIA LAND LEASE
RENEWAL NO. PRC 3228.9

RECOMMENDATION

No action required. This memorandum is submitted for information only.

BACKGROUND

The State Lands Commission (Commission) has jurisdiction and management control over public trust lands received by the State of California upon its admission to the United States in 1850 (sovereign lands). Generally, those lands include all ungranted tidelands and submerged lands, beds of navigable rivers, streams, lakes, bays, estuaries, inlets, and straits. The Commission manages these lands for the benefit of all the people of the State. In 1965, the San Elijo Water Pollution Control Facility (now the San Elijo Water Reclamation Facility) and the San Elijo Ocean Outfall were constructed to provide safe and reliable wastewater treatment and disposal for the communities of Cardiff and Solana Beach. In 1974, the San Elijo Ocean Outfall was expanded to a regional outfall with the inclusion of the City of Escondido.



The ocean outfall pipeline begins at the San Elijo Water Reclamation Facility (2695 Manchester Avenue, Cardiff), where immediately south of the treatment facility the Escondido Land Outfall connects to the San Elijo Ocean Outfall. The buried outfall pipeline then crosses through the San Elijo Lagoon and Highway 101, just south of restaurant row in Cardiff, on its way to the Pacific Ocean. The outfall pipeline extends 8,000 feet into the ocean and discharges at an average water depth of 150 feet. As much of the pipeline is located within State lands, the outfall has a lease with the Commission. The lease has a 49-year term, which expires on October 27, 2014.

DISCUSSION

SEJPA staff has completed and submitted an application for lease extension with the Commission. According to the Permit Streamlining Act, the Commission is required to notify SEJPA within 30 days in writing if the application is complete. Once the application is deemed complete, it is expected that the lease will be renewed for another 49-year term. Based on initial comments from the Commission, delays are not expected with the lease renewal.

FINANCIAL IMPACT

The total expected cost is \$3,025, which includes a deposit of \$3,000 for the application review effort and \$25 for the filing fee. Adequate funds are available for this expenditure in the Ocean Outfall Program Budget.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager

SAN ELIJO JOINT POWERS AUTHORITY
MEMORANDUM

October 13, 2014

TO: Board of Directors
San Elijo Joint Powers Authority

FROM: General Manager

SUBJECT: UPDATE ON CONSTRUCTION OF CURRENT CAPITAL PROJECTS

RECOMMENDATION

It is recommended that the Board of Directors:

1. Authorize the General Manager to execute contract amendments in an amount not to exceed \$68,000; and
2. Discuss and take action, as appropriate.

BACKGROUND

During 2014, the Board authorized contracts for three capital projects and a facility plan update with a budgeted value of approximately \$1.8 million. The capital projects included the replacement of the main backup power generators at the San Elijo Water Reclamation Facility (WRF) and at San Elijo Hills Pump Station, replacement of the biosolids conveyor, and installation of a storm water diverter at Seascapesur in Solana Beach, which are all in process at various stages of construction. In addition, the Facility Plan is being updated with current asset status and a Capital Improvement Plan covering the next 10 years of projects at the San Elijo WRF. This staff report will update the Board of Directors on the status of each project.

DISCUSSION

The Generator Replacement Project and the Biosolids Conveyor Replacement Project were approved by the Board at the March 10, 2014 meeting. Both of these projects were awarded to the low bidder, NEWest Construction. The generator replacement project is designed to replace both of the backup power generators at the treatment plant with a single generator and also to replace the backup power generator at San Elijo Hills pump station with a new generator. The generator replacement at the treatment plant has been completed and the new generator is online. The generator for San Elijo Hills has been ordered and is currently being manufactured. Delivery of the San Elijo Hills generator is expected by the end of October and the project is scheduled to be complete by the end of November. This project has approximately \$35,000 of pending change orders due to unforeseen underground utilities, some material changes that

were not specified in the original contract, and additional work that was requested as part of the project.

The Biosolids conveyor replacement project has encountered some delays due to the conveyor manufacturer. These issues have been resolved and the conveyor is currently being manufactured; however, the project completion date has been delayed by approximately three months. This project has no change orders or additional work pending.

The Seascope Sur storm water diversion structure began construction on September 2 and is expected to be complete by October 10. This project is being completed under a grant through the Integrated Regional Water Management Plan and will divert first flush and nuisance water from the storm drain system to the sewer system for treatment at San Elijo WRF. This water is currently being discharged onto the beach below the stairs at Seascope Sur and is high in coliform bacteria. The project was funded by a grant from Proposition 84 through the North San Diego County Cooperative Demineralization Project. One contract amendment has been approved in the amount of \$10,209.21 as a result on unforeseen underground utilities that required relocation, and a second change order for relocating a potable water line that was in conflict with the vault construction is currently being negotiated (\$10,455).

The Facility Plan Update was awarded to Carollo Engineers at the March 10, 2014 Board Meeting. Carollo has completed the evaluation of the agency assets and has prepared a draft report. Staff is reviewing the draft report and is planning to bring the report to the Board for comments in December 2014. During the evaluation of the equipment, an aging odor scrubber at the facility failed an APCD inspection and so Carollo was asked to expand the scope of services to address specific odor issues related to the APCD inspection. This expanded scope was estimated to require an additional fee of \$11,000 by Carollo Engineers.

FINANCIAL IMPACT

The projects are moving forward as planned with slight changes to the contract values. These changes are outlined below.

Project	Contract Amount	Potential Change Orders	Expanded Scope	Proposed New Contract Amount
Generators Replacement	\$ 906,000	\$ 28,500	\$ 7,500	\$ 942,000
Conveyor Replacement	\$ 234,000	\$ -	\$ -	\$ 234,000
Storm Water Diverter	\$ 131,527	\$ 20,664	\$ -	\$ 152,191
Facility Plan Update	\$ 113,952	\$ -	\$ 11,000	\$ 124,952
Total	\$ 1,385,479	\$ 49,164	\$ 18,500	\$ 1,453,143

The additional funds required to complete these projects are available in the project budgets and all projects are currently tracking to finish on budget.

It is therefore recommended that the Board of Directors:

1. Authorize the General Manager to execute contract amendments in an amount not to exceed \$68,000; and
2. Discuss and take action, as appropriate.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.

General Manager

SAN ELIJO JOINT POWERS AUTHORITY
MEMORANDUM

October 13, 2014

TO: Board of Directors
San Elijo Joint Powers Authority

FROM: General Manager

SUBJECT: RECYCLED WATER PRICING UPDATE

RECOMMENDATION

It is recommended that the Board of Directors:

1. Discuss and take action as appropriate.

BACKGROUND

The San Elijo Joint Powers Authority (SEJPA) operates a recycled water utility that produces and wholesales recycled water to four water purveyors; Santa Fe Irrigation District (SFID), San Dieguito Water District (SDWD), Olivenhain Municipal Water District (OMWD), and the City of Del Mar; and also has an interruptible service agreement directly with the Encinitas Ranch Golf Authority. Each water purveyor has its own wholesale agreement with the SEJPA that provides the terms for recycled water price, water quality, water quantity, and contract length. Periodically, the SEJPA Board takes action to modify or adjust these agreement terms.

DISCUSSION

In June 2013, the SEJPA Board accepted and filed a cost of service study that provided analysis and recommendations for transitioning the recycled water pricing from an "indexed" methodology to a cost-of-service approach. The original indexed method tied the price of recycled water sold by the SEJPA to 85% of the purveyor's potable water price. However, the indexed method had two distinct drawbacks. First, when the original agreements were executed in the late 1990s, the water purveyors had similar potable water prices, which resulted in each district receiving recycled water at a similar price. Since then, the individual water purveyors have raised their potable water prices at different rates resulting in varied prices for recycled water purchased from the SEJPA. This produced an appearance of non-uniform pricing for the same level of service. Also, indexed pricing limits the SEJPA's ability to control the price of recycled water. As a result of these limitations, the SEJPA Board has taken actions to transition the recycled water agreements to a cost of service approach. These efforts have been undertaken in collaboration with the water purveyors to create a pricing structure that is supported by all parties.

In December 2013, the SEJPA Board approved amendments to the SDWD and SFID recycled water wholesale agreements to include cost of service pricing. The amendments also established the 2014-15 recycled water wholesale price for non-interruptible service at \$1,310 per acre foot (AF). The Board indicated it would be a goal to move all of the water agreements to a cost of service structure that provides a similar price for a similar level of service.

SEJPA staff has engaged both OMWD and the City of Del Mar in regards to modifying their pricing structure to achieve this goal. Working with the financial consultant Raftelis Financial Consultants, Staff has developed a cost of service analysis that shows the recycled water price of \$1,310 per AF is reasonable and justified. If this change is acceptable to OMWD and Del Mar, it would result in achieving the Board's goal of a single price for the same level of service and having all of the non-interruptible service agreements on a cost of service pricing approach.

FINANCIAL IMPACT

There is no financial impact with the information presented in this staff report. It is anticipated that a staff report will be presented to the SEJPA Board in November 2014, which will provide recommendations for increasing the price of recycled water sold to the OMWD to \$1,310 per AF in accordance with the terms of the wholesale agreement. Furthermore, staff will provide an update of discussions with Del Mar staff with respect to amending their agreement to a cost of service pricing structure and increasing their price to \$1,310 per AF while reducing their contractual minimum purchase volume.

It is therefore recommended that the Board of Directors:

1. Discuss and take action as appropriate.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager

SAN ELIJO JOINT POWERS AUTHORITY
MEMORANDUM

October 13, 2014

TO: Board of Directors
San Elijo Joint Powers Authority

FROM: Director of Finance and Administration

SUBJECT: CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM – OFFICE OF
AUDIT SERVICES – REVIEW REPORT

RECOMMENDATION

It is recommended that the Board of Directors:

1. Approve the prior years' pay schedules as required by the California Code of Regulations (CCR) requirements; and
2. Discuss and take action as appropriate.

BACKGROUND

On January 13, 2014, The Board of Administration of the California Public Employees' Retirement System (CalPERS) requested the Office of Audit Services (OAS) to review earnings and retirement enrollment reporting procedures of public agencies under contract with CalPERS. San Elijo Joint Powers Authority (SEJPA) was selected for review.

The review objectives are to ensure that the SEJPA is in compliance with applicable sections of the California Code of Regulations (CCR) and that the prescribed reporting and enrollment procedures for retirement benefits are being followed. This review period was from July 10, 2010 through June 30, 2013.

On June 23, 2014, the SEJPA received a draft report of the CalPERS compliance review. The SEJPA responded to CalPERS answering their inquiries. A final report from CalPERS was received on July 28, 2014, stating their findings.

DISCUSSION

The OAS review identified that one element the SEJPA's pay schedule that did not meet all of the requirements of the CCR. The pay schedule did not list the payrate for the General Manager's position, and instead referenced the General Manager's employee contract. In addition, the pay schedule did not identify or show the payrate for intern apprentice positions.

Per CCR section 570.5, a pay schedule, among other things, must:

- Be duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws.
- Identify the position title for every employee position.
- Show the payrate as a single amount or multiple amounts within a range for each identified position.
- Not reference another document in lieu of disclosing the payrate.

To remedy this issue, CalPERS has requested that the pay schedules be amended by Board action to reflect the General Manager and intern's payrate. Attached are the amended pay schedules for Board approval.

The SEJPA did not comply with CCR 571 in reporting the monetary value of the rental and maintenance of uniforms as special compensation. The SEJPA is in the process of correcting this issue. The correction will be presented to the Board within 90 days through an update on the employee handbook and/or Resolution for Board approval.

The SEJPA did not correctly certify the correct number of sick leave days for two retirees. This issue has been resolved, corrected, and closed.

FINANCIAL IMPACT

There is no financial impact to SEJPA with the approval of the prior year's pay schedules; however, there may be additional CalPERS pension contributions required for the uniform special compensation.

It is therefore recommended that the Board of Directors

1. Approve the prior years' pay schedules as required by the California Code of Regulations (CCR) requirements; and
2. Discuss and take action as appropriate.

Respectfully submitted,



Paul F. Kinkel, CPA Inactive
Director of Finance and Administration

Attachment 1: Pay schedules from 2004 through 2013

ATTACHMENT 1

**EXHIBIT B
TO
RESOLUTION NO. 2003-04**

**CLASSIFICATION AND COMPENSATION INDEX
Fiscal Year 2004-05
Revised September 22, 2014**

CLASSIFICATION	POSITIONS	MINIMUM MONTHLY SALARY	MAXIMUM MONTHLY SALARY
ADMINISTRATIVE SERVICES COORDINATOR	1	\$3,891	\$5,522
CHEMIST	1.5	\$3,701	\$4,875
ELECTRICAL/MECHANICAL SUPERVISOR	1	\$4,275	\$6,056
FINANCE MANAGER	1	\$4,961	\$7,057
GENERAL MANAGER	1	\$8,417	\$8,833
LABORATORY AIDE	0	\$1,820	\$2,250
LABORATORY MANAGER	1	\$5,061	\$6,637
MAINTENANCE MECHANIC II	0	\$3,467	\$4,724
SENIOR MAINTENANCE MECHANIC	2	\$3,789	\$5,021
SUPPORT SPECIALIST	1	\$2,832	\$3,909
WASTEWATER TREATMENT OPERATOR SERIES	7		
LEAD OPERATOR		\$3,789	\$5,021
OPERATOR II		\$3,476	\$4,724
OPERATOR-IN-TRAINING/OPERATOR I		\$2,388	\$3,992
WASTEWATER TREATMENT SUPERINTENDENT	1	\$5,450	\$7,477
WASTEWATER TREATMENT SUPERVISOR	1	\$4,275	\$6,056
WATER RECLAMATION SPECIALIST	1	\$4,275	\$5,819

SAN ELIJO JOINT POWERS AUTHORITY
CLASSIFICATION AND COMPENSATION INDEX

FISCAL YEAR 2005-06
 Revised November 14, 2005
 Revised September 22, 2014

	Positions	Min. Monthly Salary	Max. Monthly Salary
Administrative Assistant (Part-Time)	1	\$1,140	\$1,580
Administrative Services Coordinator	1	\$4,278	\$5,704
Assistant General Manager	1	\$7,050	\$9,400
Associate Engineer	1	\$4,710	\$6,280
Chemist (Part-Time)	2	\$2,833	\$3,777
<i>Electrical/Mechanical Supervisor*</i>	1	\$4,692	\$6,256
Electrical/Instrumentations Tech	1	\$4,035	\$5,380
Finance Manager	1	\$5,467	\$7,290
Financial Analyst	1	\$2,850	\$3,850
General Manager	1	\$8,833	\$9,250
Laboratory Aide (Part-Time Intern; Seasonal)		\$1,733	\$2,600
<i>Laboratory Supervisor*</i>	1	\$5,142	\$6,856
Mechanic I	1	\$2,693	\$3,590
Mechanic II	0	\$3,660	\$4,880
Sr. Mechanic	2	\$3,890	\$5,187
Wastewater Treatment Operator Series	6		
Lead Operator		\$3,890	\$5,187
Operator II		\$3,660	\$4,880
Operator I		\$2,994	\$3,992
Operator-In-Training (OIT)		\$2,693	\$3,590
OIT (Part-Time Intern; Seasonal)		\$1,733	\$2,600
Wastewater Chief Operator	1	\$4,279	\$5,706
<i>Wastewater Treatment Superintendent*</i>	1	\$5,793	\$7,724
Wastewater O&M Supervisor	1	\$5,161	\$6,882
Water Reclamation Specialist	1	\$4,508	\$6,011

**Positions approved to be phased out.*

SAN ELIJO JOINT POWERS AUTHORITY
CLASSIFICATION AND COMPENSATION INDEX
FISCAL YEAR 2006-07
Revised September 22, 2014

	Positions	Min. Monthly Salary	Max. Monthly Salary
Accounting Technician	1	\$2,947	\$3,981
Administrative Assistant (Part-Time)	1	\$1,179	\$1,634
Administrative Services Coordinator	1	\$4,423	\$5,898
Assistant General Manager	1	\$7,290	\$9,720
Associate Engineer	1	\$4,710	\$6,280
Chemist (Part-Time)	2	\$2,929	\$3,905
Electrical/Instrumentations Tech	1	\$4,172	\$5,563
Finance Manager	1	\$5,653	\$7,538
General Manager	1	\$9,250	\$10,100
Laboratory Aide (Part-Time Intern; Seasonal)		\$1,733	\$2,600
Mechanic I	1	\$2,785	\$3,712
Mechanic II	0	\$3,784	\$5,046
Sr. Mechanic	2	\$4,022	\$5,363
Wastewater Treatment Operator Series	6		
Lead Operator		\$4,022	\$5,363
Operator II		\$3,784	\$5,046
Operator I		\$3,096	\$4,128
Operator-In-Training (OIT)		\$2,785	\$3,712
OIT (Part-Time Intern; Seasonal)		\$1,733	\$2,600
Chief Plant Operator	1	\$5,336	\$7,116
Operations Supervisor	1	\$4,424	\$5,900
Water Reclamation Specialist	1	\$4,661	\$6,215

SAN ELIJO JOINT POWERS AUTHORITY
CLASSIFICATION AND COMPENSATION INDEX
FISCAL YEAR 2007-08
Revised September 22, 2014

	Full-Time Equivalent (FTE)	Compensation	
		Min. Monthly	Max. Monthly
Accounting Technician	1	\$ 3,050	\$ 4,120
Administrative Assistant	0.5	\$ 2,441	\$ 3,382
Administrative Services Coordinator	1	\$ 4,578	\$ 6,104
Assistant General Manager	1	\$ 7,545	\$ 10,060
Associate Engineer	1	\$ 4,875	\$ 6,500
Electrical/Instrumentations Tech	1	\$ 4,318	\$ 5,758
Finance Manager	1	\$ 5,851	\$ 7,802
General Manager	1	\$ 10,100	\$ 11,475
Laboratory Series	2		
<i>Laboratory Analyst I</i>		\$ 3,399	\$ 4,555
<i>Laboratory Analyst II</i>		\$ 4,042	\$ 5,389
<i>Senior Laboratory Analyst</i>		\$ 4,850	\$ 6,500
Mechanic Series	3		
<i>Mechanic I</i>		\$ 2,882	\$ 3,842
<i>Mechanic II</i>		\$ 3,916	\$ 5,223
<i>Senior Mechanic</i>		\$ 4,163	\$ 5,551
Wastewater Treatment Operator Series	4		
<i>Operator-In-Training</i>		\$ 2,882	\$ 3,842
<i>Operator I</i>		\$ 3,204	\$ 4,272
<i>Operator II</i>		\$ 3,916	\$ 5,223
Lead Operator	2	\$ 4,163	\$ 5,551
Operations Supervisor	1	\$ 4,579	\$ 6,107
Chief Plant Operator	1	\$ 5,523	\$ 7,365
Water Reclamation Specialist	1	\$ 4,824	\$ 6,433

Compensation based on one FTE.

SAN ELIJO JOINT POWERS AUTHORITY
CLASSIFICATION AND COMPENSATION INDEX

FISCAL YEAR 2008-09
 Revised September 22, 2014

	Full-Time Equivalent (FTE)	Compensation	
		Min. Monthly	Max. Monthly
Accounting Technician	1	\$3,696	\$5,200
Administrative Assistant	1	\$3,332	\$4,689
Administrative Resources Supervisor	1	\$5,973	\$8,405
Assistant General Manager	1	\$8,301	\$11,680
Associate Engineer	1	\$5,525	\$7,775
Electrical/Instrumentations Tech	1	\$5,211	\$7,333
Finance Manager	1	\$7,164	\$10,081
General Manager	1	\$11,475	\$12,457
Laboratory Series	2		
<i>Laboratory Analyst I</i>		\$3,925	\$5,522
<i>Laboratory Analyst II</i>		\$4,436	\$6,242
<i>Senior Laboratory Analyst</i>		\$5,108	\$7,187
Mechanic Series	3		
<i>Mechanic I</i>		\$3,927	\$5,526
<i>Mechanic II</i>		\$4,516	\$6,355
<i>Senior Mechanic</i>		\$5,194	\$7,308
Wastewater Treatment Operator Series	4		
<i>Operator-In-Training</i>		\$3,415	\$4,805
<i>Operator I</i>		\$3,927	\$5,526
<i>Operator II</i>		\$4,516	\$6,355
Lead Operator	2	\$5,194	\$7,308
Operations Supervisor	1	\$5,973	\$8,405
Chief Plant Operator	1	\$6,869	\$9,665
Water Reclamation Supervisor	1	\$5,973	\$8,405

SAN ELIJO JOINT POWERS AUTHORITY
CLASSIFICATION AND COMPENSATION INDEX

FISCAL YEAR 2009-10
 Revised September 22, 2014

	Full-Time Equivalent (FTE)	Compensation	
		Min. Monthly	Max. Monthly
Accounting Technician	1	\$3,805	\$5,353
Administrative Assistant	1	\$3,430	\$4,827
Human Resources/Safety Administrator	1	\$4,688	\$6,597
Director of Operations	1	\$8,301	\$10,833
Associate Engineer	1	\$5,688	\$8,004
Electrical/Instrumentations Tech	1	\$5,365	\$7,549
Director of Finance and Administration	1	\$7,375	\$10,378
General Manager	1	\$12,457	\$12,912
Interns	1	\$1,733	\$2,600
Laboratory Series	2		
<i>Laboratory Analyst I</i>		\$4,041	\$5,685
<i>Laboratory Analyst II</i>		\$4,567	\$6,426
<i>Senior Laboratory Analyst</i>		\$5,259	\$7,399
Mechanic Series	3		
<i>Mechanic I</i>		\$4,043	\$5,689
<i>Mechanic II</i>		\$4,649	\$6,542
<i>Senior Mechanic</i>		\$5,347	\$7,523
Wastewater Treatment Operator Series	4		
<i>Operator-In-Training</i>		\$3,516	\$4,947
<i>Operator I</i>		\$4,043	\$5,689
<i>Operator II</i>		\$4,649	\$6,542
Lead Operator	2	\$5,347	\$7,523
Operations Supervisor	1	\$6,149	\$8,653
Chief Plant Operator	1	\$7,071	\$9,950
Water Reclamation Supervisor	1	\$6,149	\$8,653

SAN ELIJO JOINT POWERS AUTHORITY
CLASSIFICATION AND COMPENSATION SCHEDULE

FISCAL YEAR 2010-11
 Revised September 22, 2014

	Full-Time Equivalent (FTE)	Compensation	
		Min. Monthly	Max. Monthly
Accounting Technician	1	\$3,881	\$5,460
Administrative Assistant	1	\$3,499	\$4,924
Human Resources/Safety Administrator	1	\$4,782	\$6,729
Director of Operations	1	\$8,467	\$11,050
Associate Engineer	1	\$5,802	\$8,164
Electrical/Instrumentation Tech	1	\$5,931	\$8,211
Director of Finance/Administration	1	\$8,487	\$11,103
General Manager	1	\$12,912	\$13,828
Interns		\$1,733	\$2,600
Laboratory Series	2		
<i>Laboratory Analyst I</i>		\$4,122	\$5,799
<i>Laboratory Analyst II</i>		\$4,658	\$6,555
<i>Senior Laboratory Analyst</i>		\$5,437	\$7,650
Mechanic Series	3		
<i>Mechanic I</i>		\$4,124	\$5,803
<i>Mechanic II</i>		\$4,742	\$6,673
<i>Senior Mechanic</i>		\$5,454	\$7,673
Wastewater Treatment Operator Series	4		
<i>Operator-In-Training</i>		\$3,586	\$5,046
<i>Operator I</i>		\$4,124	\$5,803
<i>Operator II</i>		\$4,742	\$6,673
Lead Operator	2	\$5,454	\$7,673
Operations Supervisor	1	\$6,272	\$8,826
Chief Plant Operator	1	\$7,212	\$10,149
Water Reclamation Series	1		
Water Reclamation Supervisor		\$6,272	\$8,826
Water Reclamation Specialist		\$5,250	\$7,378

SAN ELIJO JOINT POWERS AUTHORITY
CLASSIFICATION AND COMPENSATION SCHEDULE

FISCAL YEAR 2011-12
 Revised September 22, 2014

	Full-Time Equivalent (FTE)	Compensation	
		Min. Monthly	Max. Monthly
Accounting Technician	1	\$3,959	\$5,569
Administrative Assistant	1	\$3,569	\$5,022
Human Resources/Safety Administrator	1	\$4,878	\$6,864
Director of Operations	1	\$8,636	\$11,271
Associate Engineer	1	\$5,918	\$8,327
Electrical/Instrumentation Tech	1	\$6,050	\$8,375
Director of Finance/Administration	1	\$8,657	\$11,325
General Manager	1	\$13,828	\$14,108
Interns		\$1,733	\$2,600
Laboratory Series	2		
<i>Laboratory Analyst I</i>		\$4,204	\$5,915
<i>Laboratory Analyst II</i>		\$4,751	\$6,686
<i>Senior Laboratory Analyst</i>		\$5,546	\$7,803
Mechanic Series	3		
<i>Mechanic I</i>		\$4,206	\$5,919
<i>Mechanic II</i>		\$4,837	\$6,806
<i>Senior Mechanic</i>		\$5,563	\$7,826
Wastewater Treatment Operator Series	4		
<i>Operator-In-Training</i>		\$3,658	\$5,147
<i>Operator I</i>		\$4,206	\$5,919
<i>Operator II</i>		\$4,837	\$6,806
Lead Operator	2	\$5,563	\$7,826
Operations Supervisor	1	\$6,397	\$9,003
Chief Plant Operator	1	\$7,356	\$10,352
Water Reclamation Series			
Water Reclamation Supervisor		\$6,397	\$9,003
Water Reclamation Specialist		\$5,355	\$7,526

SAN ELIJO JOINT POWERS AUTHORITY
CLASSIFICATION AND COMPENSATION SCHEDULE

July 1, 2012

Revised September 22, 2014

	Full-Time Equivalent (FTE)	Compensation	
		Min. Monthly	Max. Monthly
Accounting Technician	1	\$3,980	\$5,573
Administrative Assistant	1	\$3,356	\$4,840
Human Resources/Safety Administrator	1	\$5,441	\$7,347
Director of Operations	1	\$8,821	\$11,863
Associate Engineer	1	\$6,030	\$8,485
Electrical/Instrumentation Tech	1	\$6,165	\$8,705
Director of Finance/Administration	1	\$8,821	\$11,863
General Manager	1	\$14,108	\$14,376
Interns		\$1,733	\$2,600
Laboratory Series	2		
<i>Laboratory Analyst I</i>		\$4,015	\$5,380
<i>Laboratory Analyst II</i>		\$4,569	\$6,438
<i>Senior Laboratory Analyst</i>		\$5,565	\$7,916
Mechanic Series	3		
<i>Mechanic I</i>		\$4,056	\$5,434
<i>Mechanic II</i>		\$4,653	\$6,235
<i>Senior Mechanic</i>		\$5,415	\$7,737
Wastewater Treatment Operator Series	4		
<i>Operator-In-Training</i>		\$3,727	\$4,993
<i>Operator I</i>		\$4,056	\$5,434
<i>Operator II</i>		\$4,653	\$6,547
Lead Operator	2	\$5,313	\$7,661
Operations Supervisor	1	\$6,205	\$8,687
Chief Plant Operator	1	\$7,286	\$10,238
Water Reclamation Series	1		
Water Reclamation Specialist		\$4,745	\$6,679

**SAN ELIJO JOINT POWERS AUTHORITY
CLASSIFICATION AND COMPENSATION SCHEDULE**

July 1, 2013
Revised September 22, 2014

	Full-Time Equivalent (FTE)	Compensation	
		Min. Monthly	Max. Monthly
Accounting Technician	1	\$3,980	\$5,679
Administrative Assistant	1	\$3,356	\$4,932
Human Resources/Safety Administrator	1	\$5,441	\$7,487
Director of Operations	1	\$8,821	\$12,089
Associate Engineer	1	\$6,030	\$8,646
Director of Finance/Administration	1	\$8,821	\$12,089
General Manager	1	\$14,376	\$14,650
Interns		\$1,733	\$2,600
Laboratory Series	2		
<i>Laboratory Analyst I</i>		\$4,015	\$5,483
<i>Laboratory Analyst II</i>		\$4,569	\$6,560
<i>Senior Laboratory Analyst</i>		\$5,565	\$8,066
Mechanic Series	3		
<i>Mechanic I</i>		\$4,056	\$5,538
<i>Mechanic II</i>		\$4,653	\$6,354
<i>Mechanical Systems Supervisor</i>		\$5,415	\$8,852
Systems Integration Series	2		
<i>Systems Integration Technician I</i>		\$4,056	\$5,537
<i>Systems Integration Technician II</i>		\$4,653	\$6,353
<i>Systems Integration Supervisor</i>		\$6,205	\$9,129
Wastewater Treatment Operator Series	4		
<i>Operator-In-Training</i>		\$3,727	\$5,088
<i>Operator I</i>		\$4,056	\$5,538
<i>Operator II (AS)</i>		\$4,653	\$6,671
Lead Operator	2	\$5,313	\$7,806
Chief Plant Operator	1	\$7,286	\$9,477
Water Reclamation Series	1		
Water Reclamation Specialist		\$4,745	\$6,805