

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON SEPTEMBER 9, 2013
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Thomas M. Campbell, Chair

Mark Muir, Vice Chair

A Meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, September 9, 2013, at 9:50 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Vice Chair Muir called the meeting to order at 9:50 a.m.

2. ROLL CALL

Directors Present:

Teresa Barth
Mark Muir
David Zito

Directors Absent:

Thomas M. Campbell

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
Administrative Assistant
Accounting Technician
Safety/HR Administrator
Wastewater Treatment Plant Operator II

Michael Thornton
Christopher Trees
Paul Kinkel
Jennifer Basco
Carrie Cook
Marisa Buckles
Todd Hutchinson

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Adriana Sanchez

City of Encinitas,
Public Works Management Analyst

Bill Wilson

3. PLEDGE OF ALLEGIANCE

Board Member Barth led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

The General Manager recognized Todd Hutchinson, Wastewater Treatment Plant Operator II, for 15 years of service.

6. CONSENT CALENDAR

Moved by Board Member Barth and seconded by Board Member Zito to approve the Consent Calendar.

Motion carried with the following vote of approval:

AYES: Barth, Muir, and Zito
NOES: None
ABSENT: Campbell
ABSTAIN: None

Consent Calendar:

Agenda Item No. 7	Approval of Minutes for the July 8, 2013 meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. AWARD OF CONSTRUCTION CONTRACT FOR THE FLOW EQUALIZATION COVERS REPLACEMENT PROJECT FOR THE SAN ELIJO WATER RECLAMATION FACILITY

The General Manager informed the Board of Directors that the covers for the flow equalization basins (FEB) are nearing the end of their useful life and are showing signs of weather damage. In July 2013, Hilts Consulting Group, Inc. completed design drawings and construction specifications for removing and replacing the FEB covers. Construction bids were solicited on July 17, 2013, with MPC Containments International prevailing as the Apparent Low Bidder. General Manager Thornton also reported that in August 2013, bids were solicited for construction management and inspection services for the FEB project, and recommends awarding the contract to Zero Energy Institute.

Moved by Board Member Barth and seconded by Board Member Zito to:

1. Approve and authorize the General Manager to issue the Notice of Award to MPC Containments International;

2. Approve and authorize the General Manager to execute an Agreement for Construction Services between San Elijo Joint Powers Authority and MPC Containments International;
3. Approve and authorize the General Manager to execute an Agreement for Construction Management and Inspection Services between San Elijo Joint Powers Authority and Zero Energy Institute; and
4. Approve and authorize the General Manager to issue the Notice to Proceed to MPC Containments International, upon receipt and approval of all bid submittal requirements.

Motion carried with the following vote of approval:

AYES: Barth, Muir, and Zito
NOES: None
ABSENT: Campbell
ABSTAIN: None

13. GENERAL MANAGER'S REPORT

General Manager Thornton introduced Paul Kinkel, Director of Finance & Administration to the Board of Directors.

General Manager Thornton reported on a recent public event that he assisted in facilitating, on the topic of Direct Potable Reuse ("DPR"). He explained that DPR is the process of taking purified recycled water that meets all drinking water requirements and blending it with other water sources before potable water treatment and distribution. DPR seeks to eliminate the need for the environmental buffer step, as required in the traditional Indirect Potable Reuse ("IPR") process, which can save costs and make potable reuse available to more regions. Research efforts on DPR are currently underway in San Diego. The General Manager will bring this topic back to the Board of Directors at a future Board meeting to discuss how the SEJPA can assist in this effort.

14. GENERAL COUNSEL'S REPORT

Adriana Sanchez reported that she attended the CASA Conference where they discussed SB 731, a bill to reform the California Environment Quality Act. The bill has not passed, but she will keep the Board of Directors updated.

Ms. Sanchez also reported on two cases from the Court of Appeals in regards to the California Public Records Act ("CPRA"). She stated that the Court of Appeals has ruled that if a public records request comes into a public agency asking for electronic data in its "native form", then the public agency must provide the document in its "native form" under the CPRA.

15. BOARD MEMBER COMMENTS

None

16. CLOSED SESSION

None

17. ADJOURNMENT

The meeting adjourned at 10:10 a.m. The next Board of Directors meeting will be held on October 14, 2013.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager