

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON MARCH 10, 2014
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Mark Muir, Chair

David Zito, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, March 10, 2014, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Muir called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Present:

Teresa Barth
Thomas M. Campbell
Mark Muir
David Zito

Directors Absent:

None

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
Administrative Assistant
Safety/HR Administrator

Michael Thornton
Christopher Trees
Paul Kinkel
Jennifer Basco
Marisa Buckles

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Adriana Sanchez

City of Encinitas:

Director of Engineering and Public Works
Public Works Management Analyst

Glenn Pruim
Bill Wilson

City of Solana Beach:

City Manager
Director of Engineering/Public Works

David Ott
Mohammad "Mo" Sammak

San Dieguito Water District:

Assistant General Manager

Bill O'Donnell

Carollo Engineers

Dan Baker, P.E.

3. PLEDGE OF ALLEGIANCE

Mo Sammak led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

The General Manager recognized Marisa Buckles, Safety/HR Administrator, for 5 years of service to the SEJPA.

6. CONSENT CALENDAR

Moved by Vice Chair Muir and seconded by Board Member Zito to approve the Consent Calendar.

Motion carried with unanimous vote of approval.

Consent Calendar:

Agenda Item No. 7	Approval of Minutes for the February 10, 2014 meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. AWARD OF CONSTRUCTION CONTRACT FOR THE SHAFTLESS SCREW CONVEYOR PROJECT FOR THE SAN ELIJO WATER RECLAMATION FACILITY

The General Manager updated the Board of Directors on the aging biosolids conveyor system at the SEWRF. The conveyor system lifts biosolids from the belt presses into a storage hopper for loading into trucks. The conveyor is becoming less reliable and must be operational in order for the SEWRF to process biosolids. In January 2014, the SEJPA solicited bids for construction. Bids were received and reviewed in February 2014. The apparent low bidder, NeWEST Construction Company, met all bid requirements. The General Manager stated that with the award of the construction contract to NeWEST, the total committed funds will be approximately \$279,000, which is below the total available funds of \$493,000.

Moved by Vice Chair Zito and seconded by Board Member Barth to:

1. Authorize the General Manager to award construction contract to NeWEST Construction Company for an amount not to exceed \$234,000.

Motion carried with unanimous vote of approval.

13. AWARD OF CONSTRUCTION CONTRACT FOR THE SAN ELIJO WATER RECLAMATION FACILITY AND THE SAN ELIJO HILLS PUMP STATION EMERGENCY POWER PROJECT

General Manager Thornton informed the Board Members that the Emergency Power Project is also moving into the construction phase. This project encompasses generator replacements for both the SEWRF and the San Elijo Hills Pump Station. In January 2014, the SEJPA solicited bids for construction. In February 2014, seven construction companies submitted bids. The apparent low bidder, NeWEST Construction Company, met all bid requirements. The bid form included separate line items for the SEJPA project and the Solana Beach project. The General Manager stated that City of Solana Beach has dedicated \$310,000 and the SEJPA has approximately \$740,000 in funds available for this effort. The combined available funds total \$1,050,000, which exceeds the value of the recommended contracts and provides some funding for contingency.

Moved by Board Member Barth and seconded by Chair Muir to:

1. Authorize the General Manager to enter into a Joint Project Cost Sharing Agreement with the City of Solana Beach;
2. Authorize the General Manager to award a construction contract to NeWEST Construction Company for an amount not to exceed \$906,000; and
3. Authorize the General Manager to execute an agreement for construction management and inspection services between San Elijo Joint Powers Authority and Hoch Consulting for an amount not to exceed \$41,000.

Motions carried with unanimous vote of approval.

14. AWARD OF CONTRACT FOR THE SAN ELIJO WATER RECLAMATION FACILITY 2015 FACILITY PLAN

General Manager Thornton informed the Board of Directors that after a review of the proposals received for the 2015 Facility Plan, staff chose Carollo Engineers. Carollo submitted a proposal that provided the best combination of qualifications, project understanding, and value for the SEJPA. The 2015 Facility Plan will include an evaluation of facility assets, including the wastewater, recycled water, and ocean outfall systems. Elements of the Facility Plan will include condition assessment and engineering evaluation of the facilities, regulatory compliance analysis, risk assessment for facility failure, project recommendations, capital project prioritization, budgetary cost estimates, and scheduling of capital projects for fiscal years 2015-2025.

The General Manager stated that the proposed cost of \$113,952 will be funded by the wastewater treatment, recycled water, and ocean outfall service programs. Funding is

available in each of the programs to be dedicated to this effort.

Moved by Board Member Barth and seconded by Vice Chair Zito to:

1. Approve the Agreement with Carollo Engineers for the San Elijo Water Reclamation 2015 Facility Plan for an amount not to exceed \$113,952.

Motion carried with unanimous vote of approval.

15. GENERAL MANAGER'S REPORT

General Manager Thornton informed the Board Members that the SEJPA has come to an agreement with San Diego County Water Authority (SDCWA) on expanding the Joint Participation Agreement for local water supply development program funding. When the SEJPA added Olivenhain Municipal Water District (OMWD) as a recycled water customer last year, OMWD was not included in the Agreement for incentive consideration. The SDCWA agreed that OMWD should be allowed to participate; therefore, the SEJPA will get credit for those water sales. OMWD has agreed to give that credit which amounts to \$45,000/year, to the SEJPA. The SEJPA will put half of that amount into a repair and replacement fund. Next, the General Manager updated the Board of Directors on the on-going efforts to provide recycled water service to the Village Park area of Encinitas. OMWD is currently designing pipelines for this project and is in discussions with the SEJPA to enter into a new agreement to serve that area approximately 200-300 AF per year. Lastly, Mr. Thornton shared with the Board Members that the SEJPA is in discussions with San Dieguito Water District and Santa Fe Irrigation District to collaborate on a large scale potable reuse project in the next 5 to 10 years. The concept is to create a new locally produced water supply, which is more cost effective than ocean desalinization.

16. GENERAL COUNSEL'S REPORT

None

17. BOARD MEMBER COMMENTS

Vice Chair Muir stated that he recently spoke with the Otay Water District Manager, Mark Watton, about the activities of the North San Diego Water Reuse Coalition. Mr. Watton is interested in duplicating the coalition's efforts in south San Diego County.

18. CLOSED SESSION

The Board of Directors adjourned to closed session at 9:57 a.m., with Michael Thornton per Government Code Section 54956.8 – Real Property Negotiations.

The Board of Directors came out of closed session at 10:42 a.m. with no reportable action.

19. ADJOURNMENT

The meeting adjourned at 10:43 a.m. The next Board of Directors meeting will be held on April 14, 2014.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.
General Manager